



CONDITIONS FOR CLASSROOM AND SCHOOL VISITATION AND REMOVAL POLICY

River Montessori Charter School (RMCS, “The School”) encourages parents/guardians and interested members of the community to visit the School and view the educational program. However, to ensure the safety of students and staff as well as to minimize interruption of the instructional program, the School has established the following procedures to facilitate visits during regular school days:

1. Visits during School hours should first be arranged with the teacher and the Executive Director or designee, at least three days in advance. If a conference is desired, an appointment should be set with the teacher during non-instructional time, and at least three (3) days in advance. Parents seeking to visit a classroom during School hours must first obtain the written approval of the classroom teacher and the Executive Director or designee.
2. All visitors shall register with administration immediately upon entering any School building or grounds when during regular school hours. When registering, the visitor is required to provide his/her name, address, age (if under 21), his/her purpose for entering school grounds, and proof of identity. For purposes of school safety and security, the Executive Director or designee may design a visible means of identification for visitors while on School premises.
3. The Executive Director, or designee, may refuse to register a visitor if it is believed that the presence of the visitor would cause a threat of disruption or physical injury to teachers, other employees, or students.
4. The Executive Director or designee may withdraw consent to be on campus even if the visitor has a right to be on campus whenever there is reason to believe that the person has willfully disrupted or is likely to disrupt the School’s orderly operation. If consent is withdrawn by someone other than the Executive Director, the Executive Director may reinstate consent for the visitor if the Executive Director believes that the person’s presence will not constitute a disruption or substantial and material threat to the School’s orderly operation. Consent cannot be withdrawn for more than fourteen (14) days.
5. The Executive Director or designee may request that a visitor who has failed to register, or whose registration privileges have been denied or revoked, promptly leave School grounds. When a visitor is directed to leave, the Executive Director or designee shall

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River Montessori Charter School does not discriminate against any pupil on the basis of the characteristics listed in Education Code Section 220 (actual or perceived disability, gender, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code or association with an individual who has any of the aforementioned characteristics).

inform the visitor that if he/she reenters the School without following the posted requirements he/she will be guilty of a misdemeanor.

6. The Executive Director or designee shall seek the assistance of the police in dealing with or reporting any visitor in violation of this policy.

Penalties

If a visitor does not leave after being asked or if the visitor returns without following the posted requirements after being directed to leave, he/she will be guilty of a crime which is punishable by a fine of up to \$500.00 or imprisonment in the County jail for a period of up to six (6) months or both.

Additionally, further conduct of this nature by the visitor may lead to the School's pursuit of a restraining order against such visitor which would prohibit him/her from coming onto school grounds or attending School activities for any purpose for a period of three (3) years.

Board Approval: February 12, 2014