



**REGULAR MEETING OF THE
RMCS BOARD OF DIRECTORS**
APPROVED MINUTES: September 7, 2022, 5:30 p.m.

Location(s)

☐ Virtual: Zoom Meeting:

<https://us02web.zoom.us/j/89335730882?pwd=bTRWVGxibnFnUXduWEhva1IOWGRaUT09>

Meeting ID: 893 3573 0882 **Password:** 4z5WfS

A. Call to Order

Roll Call: Director Hautau called to order at 5:32pm - Directors Akognon, Lohrentz, Hautau, Matthews, Strong, Hammons, Substitute Director Deanna Peake, Interim Financial Consultant Michelle Leonard, Absent: Executive Director Mannion.

B. RMCS Mission & Vision

Read by Director Akognon

C. Public Comment

None

D. Approval of Agenda

Motion to approve Dir. Matthews, 2nd Dir. Hammons

Aye: Directors Akognon, Lohrentz, Hautau, Matthews, Strong, Hammons

Nay: 0, Abstentions: 0

E. Communications

1. Executive Director's Report: Deanna reported on photos around campus, visually revamped classrooms, garden, indoor activity with heatwave, food distribution going well, repair ongoing in women's adult restroom, Guide Molly on LOA and smooth transition to Rebecca, Kelly improving.
2. Finance Report: Back Office 'Charter Impact' will be taking over September September 1st. Live checks will be issued until there is access through the bank for Payroll. Quarterly reports will be virtually or as needed.
3. River Montessori Foundation Report: Katherine Thorpe reported that the Back To School was well attended, Gala was successful, with so far 15 to 20 thousand dollars in donations toward the goal. Next Gala will begin planning in the spring for the fall event. There are various events before the holiday's and the Creator Faire is January 28th between 12-4pm

G. Items for Board Consideration

1. Discussion & Action: Covid 19 Update - No Report
2. Discussion & Action: 2021 - 2022 Unaudited Financial Statements: Consultant Michelle Leonard reviewed the General Ledger and it looks accurate. Board went over financials. Recommendation from Consultant Leonard is to watch expenses and increase enrollment. Lease has been signed with current space. The bulk of the expenses is salary. CA overall has decreased enrollment. Kelly signs the document once accepted, Old Adobe, and Petaluma School District sign subsequently. Motion to accept Dir Hammons, 2nd Dir Lohrentz
Aye: Directors Akognon, Lohrentz, Hautau, Matthews, Strong, Hammons
Nay: 0, Abstentions: 0
3. Discussion & Action: Circumstances of Emergency & Continuance of AB 361 Exemptions.
Motion for "The RMCS BOD to host meetings virtually after considering the 1) state of emergency and 2) the continued recommendation of state/local officials to recommend social distancing which impacts the ability of BOD members and

the public to meet safely.”

Motion: Matthews Second: Strong

Aye: Directors Akognon, Lohrentz, Hautau, Matthews, Strong, Hammons

Nay: 0, Abstentions: 0

I. Future Agenda Items

- Minutes of August and September
- Contributions
- Board Retreat combined with Creator Faire

J. Adjournment 5:09pm

Motion: Matthews, Second: Strong

Aye: Directors Akognon, Lohrentz, Hautau, Matthews, Strong, Hammons

Nay: 0, Abstentions: 0

Future Meeting Date(s): Virtual Meetings: 5:30 p.m., On-Campus Meetings: 6:30 p.m. TBD pending health directives.

October 12, 2022
November 9,
2022 December 7,
2022 January 7,
2023

January 11,
2023 February
8, 2023 March
8, 2023 April 12,
2023

May 10, 2023
June 28,
2023

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org. The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all community members 2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so. 3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The Board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item. 4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair. 5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.

I, Judith Matthews, Secretary of the RMCS Board of Directors, hereby certify that these minutes were approved at the 10.12.22 RMCS Board Meeting.

Electronic Signature:

Judith Matthews

Secretary, RMCS Board of Directors

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