



REGULAR MEETING OF THE RMCS BOARD OF DIRECTORS

Approved Minutes: November 9, 2022, 5:30 p.m.

Location(s)

☐ Virtual: Zoom Meeting:

<https://us02web.zoom.us/j/89335730882?pwd=bTRWTGYxbnFnUXduWEhva1IOWGRaUT09>

Meeting ID: 893 3573 0882 **Password:** 4z5WfS

A. Call to Order

Roll Call: Director Hautau called to order at 5:32pm - Directors, Lohrentz, Hautau, Matthews, Hammons, Staff:: Executive Director and Superintendent Mannion. Absent: Dir Akognan

B. RMCS Mission & Vision

Read by Director Hautau

C. Public Comment

None

D. Approval of Agenda

Motion to approve Dir. Hammons, 2nd Dir. Matthews

Aye: Directors Lohrentz, Hautau, Matthews, Hammons

Nay: 0, Abstentions: 0

E. Board Development -

1. Board Retreat - Date Jan 7, 2023, Location Available Petaluma Meeting Space
Dir. Hautau and Dir. Hammons will work on the agenda with Executive Director and Superintendent Mannion centering on expansion

F. Approval of Minutes

October 12, 2022

Motion to approve Dir. Hautau, 2nd Dir. Hammons

Aye: Directors Lohrentz, Hautau, Matthews, Hammons

Nay: 0, Abstentions: 0

G. Communications

1. Executive Director's Report: *History's Mysteries* was a success with global humanitarians being honored in the classrooms. Classrooms are settling in with ritual, engagement, and greater normalization. The *International Family Festival*, *Watch Me Work!*, and *Late Night Great Night*, for Sixth Year Students are upcoming. YPI is returning as an enrichment for music. Hearing and vision testing has been completed. Old Adobe conducted the annual visit. The Audit extension requested by CLA has been accepted by OAUSD. Enrollment is increasing. The transition with the back office company is still being assisted by Michelle Leonard. CSDC conference recordings are available. RMCS faculty and staff continue to juggle the responsibilities of educating and supporting students and families post-pandemic, including attendance, Independent Studies, and lack of subs. Embracing Equity is moving forward smoothly. River is working on a PEF Impact Grant of \$15,000.
2. Finance Report: Back Office company continues to provide services. Rebecca, the rep from the financial team provided a fiscal presentation for feedback and will present this on an ongoing basis. Finance Committee will meet before Dec 7th.
3. River Montessori Foundation Report: Report presented by Catherine Thorpe. Foundation is heading into fundraising peak with several challenges to meet. End of year gift basket raffle, wrapping station downtown, and the Creator Faire on Jan 28th noon to 4pm, along with the Walk-a-Thon in February.
4. Marketing Report. None
5. Facilities Report. None

H. Items for Board Consideration

1. Discussion & Action: Covid 19 Update - currently the impact is low, and the campus remains a symptom-free environment. RMCS attends presentations and maintains partnership with county and state health authorities
2. Discussion & Action: Determination of Virtual Meeting, the RMCS BOD makes an original determination to host meetings virtually after considering the 1) state of emergency and 2) the continued recommendation of state/local officials to recommend social distancing which impacts the ability of BOD members and the public to meet safely.
Motion to approve Dir. Hautau, 2nd Dir. Hammons
Aye: Directors Lohrentz, Hautau, Matthews, Hammons
Nay: 0, Abstentions: 0

3. Audit Extension Request to OAUSD by Auditor - No action, Auditor requested extension and Old Adobe approved on Oct 28th, 2022
4. Discussion & Action: Finance Policies -
Motion to approve with edits pending Auditor overview Dir. Matthews, 2nd Dir. Hammons
Aye: Directors Lohrentz, Hautau, Matthews, Hammons
Nay: 0, Abstentions: 0
5. Discussion & Action: 403(b) Employee Retirement Plan - authorized to provide 6% and account for inflation that was deferred for two participating employees.
Motion to approve Dir. Hautau, 2nd Dir. Hammons
Aye: Directors Lohrentz, Hautau, Matthews, Hammons
Nay: 0, Abstentions: 0
6. Discussion & Action Title IX Policy - Reviewed
Motion to approve Dir. Hautau, 2nd Dir. Hammons
Aye: Directors Lohrentz, Hautau, Matthews, Hammons
Nay: 0, Abstentions: 0
7. Discussion & Action SELPA Policies - Reviewed
Motion to approve Dir. Matthews, 2nd Dir. Hammons
Aye: Directors Lohrentz, Hautau, Matthews, Hammons
Nay: 0, Abstentions: 0

I. Future Agenda Items

- Group meet for Agenda Planning
- Group meet for Finance Reports

J. Adjournment 7:13pm

Motion: Hautau, Second: Hammons
Aye: Directors Lohrentz, Hautau, Matthews, Hammons
Nay: 0, Abstentions: 0

Future Meeting Date(s): Virtual Meetings: 5:30 p.m., On-Campus Meetings: 6:30 p.m. TBD pending health directives.

December 7, 2022
January 7, 2023
January 11, 2023

February 8, 2023
March 8, 2023
April 12, 2023
May 10, 2023

June 28, 2023

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org. The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all community members 2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so. 3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The Board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item. 4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair. 5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.

I, Judith Matthews, Secretary of the RMCS Board of Directors, hereby certify that these minutes were approved at the December 7, 2022, RMCS Board Meeting.

Electronic Signature:

Judith Matthews
Secretary, RMCS Board of Directors

River Montessori Charter School is an Equal Opportunity Employer and does not discriminate against any persons (actual or perceived disability, gender, gender identity or expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code or association with an individual who has any of the aforementioned characteristics).