



REGULAR MEETING OF THE RMCS BOARD OF DIRECTORS

MINUTES: March 8, 2023, 6:00 p.m.

Location(s)

3880 Cypress Drive, Suite B, Petaluma CA 94954
22 Link Street, NW, Albuquerque, NM 87120
1815 Chestnut Street, Oakland CA 94607

A. CALL TO ORDER

Director Hautau called the meeting to order at 6:01pm

Roll Call: Directors Akognon, Lohrentz, Hautau, Matthews, Hammons (at 6:15pm)

Also Present: Executive Director Griffith-Mannion, Marlen Gomez, Rich McNeel; Guest: Christy Quint

B. RMCS MISSION & VISION

Read by Dir. Akognon

C. PUBLIC COMMENT

None

D. APPROVAL OF AGENDA

Motion to amend moving item H2 before E, item H1 after H2, and remove items H5 & F1

Motion to approve as amended Dir. Hautau, 2nd Dir. Hammons

Aye: Directors Akognon, Lohrentz, Hautau, Matthews,

Nay: 0, Abstentions: 0

H. 2. 2021-2022 Audit: Auditor Marlen Gomez gave the audit report with the following notes and findings: New lease standards/requirement by 6/30/23; 1. Deferral of ELOG & ELOP funding; 2., IPI Grant one time funding will not reoccur;; 3, Calendar calendar days were not aligned in SIS for ADA. Auditor Opinion - Clean opinion, Financials Materially Correct, statement of financial position very healthy, current assets match, net assets positive, net loss due to increased costs, cash flow decrease which is true for most schools this year, RMCS has 3 to 6 months operating expenses available, financials stable.

Motion to Accept/Approve: Dir. Hammons, 2nd Dir. Akognon

Aye: Directors Akognon, Lohrentz, Hautau, Matthews, Hammons

Nay: 0, Abstentions: 0

H. 1. 2nd Interim Review: Rich gave the interim review with the January 31 close. Expenses have increased, cash on hand is fine, a small surplus is projected.

Motion to Accept/Approve: Dir. Hautau 2nd Dir. Matthews

Aye: Directors Akognon, Lohrentz, Hautau, Matthews, Hammons

Nay: 0, Abstentions: 0

E. BOARD DEVELOPMENT

None.

F. APPROVE MINUTES

1. January 11, 2023: Postponed

2. January 23, 2023: Motion to approve Dir. Hautau, 2nd Dir. Hammons

Aye: Directors Akognon, Hautau, Hammons

Nay: 0, Abstentions: Dir. Matthews, Dir. Lohrentz

3. February 6, 2023: Motion to approve Dir. Hammons, 2nd Dir. Matthews

Aye: Directors Akognon, Lohrentz, Hautau, Matthews, Hammons

Nay: 0, Abstentions: 0

G. COMMUNICATIONS

- 1. Executive Director's Report:** Walk A Thon success, Eagle Peak Montessori faculty observed RMCS Upper Elementary, Regular tours of campus ongoing, Deadline for lottery is next week. Partnership meetings take place next week. Upper Elementary long-term projects are progressing well, Emergency days adding to Spring break will be a much needed three weeks break for faculty and staff..
- 2. Finance Report:** None
- 3. River Montessori Foundation Report:** Kristi Quint reported that the Walkathon and Creator Faire were positive financial gains. Carnival is coming soon. There is growing interest in Foundation membership.
- 4. Marketing Report:** None
- 5. Facilities Report:** None

H. ITEMS FOR BOARD CONSIDERATION

- 3. COVID-19 Update:** Cold and flu absences are stable this week. No Covid reports. State has no new recommendations but they are providing tests. Considering wellness practices for next year to ensure greater presence/attendance, including masking if a certain percentage of class is ill, moving away from 'symptom free' attendance. Fiscally, this has been significantly impactful. No Action.
- 4. 2023-24 School Calendar:** Motion to approve by Dir. Hammons, 2nd Dir. Akognon
Aye: Directors Akognon, Lohrentz, Hautau, Matthews, Hammons
Nay: 0, Abstentions: 0
- 5. BOD Agenda Format:** Postponed.
- 6. Comprehensive School Safety Plan:** Motion to approve Dir. Matthews, 2nd Dir. Hautau
Aye: Directors Akognon, Lohrentz, Hautau, Matthews, Hammons
Nay: 0, Abstentions: 0
- 7. Auditor Selection:** Motion to continue with CLA LLP Dir. Hautau, 2nd Dir. Matthews
Aye: Directors Akognon, Lohrentz, Hautau, Matthews, Hammons
Nay: 0, Abstentions: 0
- 8. Form 700:** This is an annual requirement – reminder for all board members to complete by April 1. Link needed for Dir. Akognon.

I. FUTURE AGENDA ITEMS

In-person attendance will alternate between Dir. Hammons and Dir. Lohrentz.

J. ADJOURNMENT

Director Hautau motioned to adjourn at 7:01pm, 2nd Dir. Hammons
Aye: Directors Akognon, Lohrentz, Hautau, Matthews, Hammons
Nay: 0, Abstentions: 0

FUTURE MEETING DATE(S):

Virtual Meetings: 5:30 p.m., On-Campus Meetings: 6:30 p.m. TBD pending health directives
April 12, 2023 June 28, 2023
May 10, 2023

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org. The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The Board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.

I, Judith Matthews, Secretary of the RMCS Board of Directors, hereby certify that these minutes were approved at the 05/10/23 RMCS Board Meeting.

Electronic Signature:

Judith Matthews

Secretary, RMCS Board of Directors

3880 Cypress Drive, Ste B • Petaluma, CA 94954 • 707.778.6414 • www.rivermontessoricharter.org

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