

BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 94954 (707) 778-6414

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website

www.rivermontessoricharter.org

The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

REGULAR MEETING: Thursday, October 15, 2015

A. OPENING- TIME: 5:30 PM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

Roll Call: Tammy Cleland, Carolyn Duffy, Ginny Hautau, Norman Lorenz, Tim Lohrentz

Staff: Christina Isetta, Kelly Griffith Mannion

B. AGENDA REVIEW- 5 Minutes

C. **Public Comment** Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

D. **APPROVAL**- Minutes of August 11, 2015, Sept. 11, 2015, Sept. 14, 2015

E. **Director's Report**

F. BOARD BUSINESS

1) **Discussion** - Discussion solar project with UCP

2) **Discussion and action** – Board retreat location

G. **FUTURE MEETING DATES**- November 20, 2015 5:30 PM

H. **ADJOURN**

Instructions for Presentations to the Board by Members of the Community

BOARD OF DIRECTORS- AGENDA

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REGULAR MEETING: Monday, September 14, 2015

A. OPENING- TIME: 5:30 PM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954
Board Member, Norman Lorenz- 9490 San Paulo Circle, Elk Grove, CA 95624

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott

Staff: Christina Isetta, Kelly Griffith Mannion

B. AGENDA REVIEW- 5 Minutes

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D. APPROVAL- Minutes of August 11, 2015

E. BOARD BUSINESS

- 1) **Discussion and action** - Election of new Board Members
- 2) **Discussion and action** – 2014/15 Unaudited actuals
- 3) **Discussion and action** - Closed Session (54957)–A closed session may be conducted to consider appointment, employment, evaluation of performance of an employee

F. FUTURE MEETING DATES- October 15, 2015 5:30 PM

G. ADJOURN

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The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

REGULAR MEETING: Friday, September 11, 2015

A. OPENING- TIME: 1:00 PM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott
Staff: Christina Isetta, Kelly Griffith Mannion

B. AGENDA REVIEW- 5 Minutes

C. **Public Comment** Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

D. APPROVAL- Minutes of August 11, 2015

E. Business Manager Report - Christina Isetta

F. DIRECTOR'S REPORT- Kelly Griffith Mannion

G. BOARD BUSINESS

1) Discussion and action– Christina Isetta

El Dorado County Charter SELPA Local Plan Revision – Governance and Administration

In May, 2014 the Charter SELPA CEO Council approved updated policies to align many of the governance activities with current practice. The Charter SELPA Local Plan Revision – Governance and Administration Chapter has been updated to reflect the current policies of the Charter SELPA. In May, 2015 the Charter SELPA CEO Council approved the updated Local Plan Revision – Governance and Administrative Chapter, a copy of which has been provided to the members of this board.

Recommendation:

BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 949594 (707) 778-6414

It is recommended that the board of River Montessori Charter School, in accordance with federal and state laws and regulations, shall adopt the El Dorado County Charter SELPA Local Plan and its updated Governance and Administration Chapter.

- 2) **Discussion and action- Unaudited Actuals – Christina Isetta**
 - 3) **Discussion and action - Create task calendar for oversight calendar.**
 - 4) **Discussion and action - 7 / 8 grade expansion**
 - 5) **Discussion and action - LCAP goal 1 – Kelly Griffith Mannion**
 - 6) **Discussion and action - Parent Forum October 15**
- H. COMMITTEE REPORTS/ UPDATES- 5 minutes each**
Foundation – Update
- I. FUTURE AGENDA ITEMS**
- J. FUTURE MEETING DATES- October 15, 2015 5:30 PM**
- K. ADJOURN**

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REGULAR MEETING: TUESDAY, August 11, 2015

A. OPENING- TIME: 5:30 PM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954
Board Member, Norman Lorenz- 9490 San Paulo Circle, Elk Grove, CA 95624

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott

Staff: Christina Isetta, Kelly Mannion

B. AGENDA REVIEW- 5 Minutes

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D. APPROVAL- Minutes of April 14, May 12, June 24, June 29, July 22, 2015

E. Business Manager Report – Christina Isetta

F. DIRECTOR'S REPORT- Kelly Mannion

G. BOARD BUSINESS

1. Discussion and action – Approval of 2015-16 RMCS Staff
2. Discussion and action - 2015-16 Master Contract and Individual Service Agreement (ISA) for NPA and NPS providers – E; Dorado Selps
3. Discussion - Charter School Development Center (CSDC)CDC Conference next November 16-17 for administration and board attendance
4. Discussion and action – Create the action calendar for 2015-16
5. Discussion and action - Set a schedule to discuss 10 LCAP goals

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H. COMMITTEE REPORTS/ UPDATES- 5 minutes each

1. Foundation
2. Fund Development – Carolyn Duffy

I. FUTURE AGENDA ITEMS

J. FUTURE MEETING DATES-

K. ADJOURN

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REGULAR MEETING: Wednesday, July 22, 2015

A. OPENING- TIME: 9:00 AM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott

Staff: Christina Isetta, Kelly Mannion

B. AGENDA REVIEW- 5 Minutes

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D. DIRECTOR'S REPORT- 15 minutes

E. BOARD BUSINESS

1. Discussion – Strategic Outlook/Planning for the 2015/16 School Year

F. COMMITTEE REPORTS/ UPDATES- 5 minutes each

Foundation – Update on 2015/16 planning and goals

G. FUTURE AGENDA ITEMS

H. FUTURE MEETING DATES- August 11, 2015 5:30 PM

I. ADJOURN

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REGULAR MEETING: Wednesday, June 29, 2015

A. OPENING- TIME: 4:45 PM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott

Staff: Christina Isetta, Kelly Mannion

B. AGENDA REVIEW- 5 Minutes

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D. BOARD BUSINESS

1) **Discussion and Action – 2015/16 Local Control and Accountability Plan (LCAP)**
Kelly Mannion, Director

2) **Discussion and Action - Fiscal Year 2015-16 Budget Adoption Report & Multi-year Budget Projections through 2018-19**
Christina Isetta, Business Manager, to present the 2015-16 Fiscal Year Budget Adoption Report for Board approval: includes cash flow budget projections for 2015-16 Multi-year budget projections for 2015/16 through 2018/19, and required Financial reports

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REGULAR MEETING: Wednesday, June 24, 2015

A. OPENING- TIME: 6:30 PM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott

Staff: Christina Isetta, Kelly Mannion

B. AGENDA REVIEW- 5 Minutes

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D. APPROVAL- Minutes of April 14, 2015

E. DIRECTOR'S REPORT

F. BOARD BUSINESS

1) Discussion and Action – 2015/16 Local Control and Accountability Plan (LCAP)

Kelly Mannion, Director

2) Discussion and Action - Mandated Reporting Requirement -

Christina Isetta, Business Manager, to present 2014/15 Education Protection Account (EPA) Allocation Report, required by Proposition 30

3) Discussion and Action School Insurance Renewal 10 minutes

4) Discussion and Action - Christina Isetta, Business Manager, to present insurance renewals.

- a. Approve Property & Liability Insurance
- b. Approve Directors and Operations Insurance
- c. Approve Workers Compensation Insurance

BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 949594 (707) 778-6414

- 5) Discussion and Action - Fiscal Year 2015-16 Budget Adoption Report & Multi-year Budget Projections through 2018-19
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5) FUTURE AGENDA ITEMS

6) FUTURE MEETING DATES-

7) ADJOURN

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River Montessori Charter School
Four-Year Projected Budget

| Enrollment - 95% TK/K, 96% LE, 97% UE ADA | | 156-161 | 170-175 | 170-175 |
|---|--|----------------------|--------------------------|--------------------------|
| COLA | | 1.02% | 1.60% | 2.48% |
| Budget Year | | Adopted 2015/2016 | Projected 2 2016/2017 | Projected 3 2017/2018 |
| Object # | DESCRIPTION | | | |
| REVENUE | | | | |
| 8000-8999 | Revenues | | | |
| 8011 | Local Control Funding Formula (L | 339,953 | 381,898 | 381,898 |
| 8012 | Education Protection Account (EPA | 82,683 | 104,588 | 104,588 |
| 8096 | In Lieu of Property Tax | 723,000 | 685,938 | 733,735 |
| 8181 | Federal IDEA (Special Education) | 21,954 | 21,954 | 21,954 |
| 8590 | Special Education Mental Health | 1,566 | 1,566 | 1,675 |
| 1100-8560 | State Lottery Revenue | 20,041 | 20,041 | 21,102 |
| 6300-8560 | State Lottery Revenue Prop 20 | 5,323 | 5,323 | 5,024 |
| 8550 | Mandated Block Grant | 2,385 | 2,192 | 2,345 |
| 8660 | Interest | 1,060 | 1,060 | 1,060 |
| 8650 | Rent, Other | 0 | 0 | 0 |
| 8699-FOUN | Donation from River Foundation | 65,000 | 65,000 | 65,000 |
| 8699-FOUN | Music Program (Foundation) | 0 | 0 | 0 |
| 8699-DAYC | River Crew Revenue | 60,000 | 60,000 | 60,000 |
| 8699-Other | Field Trip Donations & Fundraisers | 28,800 | 36,400 | 36,400 |
| 8699-BTSA | BTSA (NCBTP) Funding | 0 | 0 | 0 |
| 8792 | Special Education | 88,960 | 88,960 | 88,960 |
| TOTAL REVENUES | | 1,440,725 | 1,474,920 | 1,523,741 |
| SALARIES/WAGES | | | | |
| 1000-1999 | Certificated Positions | | | |
| 1100 | Teachers Salaries | 342,104 | 348,946 | 349,972 |
| 1100 | Substitutes | 4,550 | 4,550 | 4,550 |
| 6500-1100 | Teacher Salaries - Program Dir./Ed Spe | 76,643 | 78,283 | 80,084 |
| 5000-1100 | River Crew Director/Cert Supervisor | 5,000 | 5,000 | 5,000 |
| 1130 | Teacher Add-On/Stipends | 4,000 | 4,000 | 4,000 |
| 1300 | Certificated Admin Salaries | 87,986 | 87,943 | 90,009 |
| Subtotal - Certificated Salaries | | 520,282 | 528,722 | 533,615 |
| 2000-2999 | Classified Positions | | | |
| 2100 | Non Certificated Instruction (TAs) | 73,337 | 74,906 | 75,024 |
| 2100 | Non Certificated Instruction (Music) | 0 | 0 | 0 |
| 6500-2100 | Non Cert Special Education (TAs) | 0 | 0 | 0 |
| 7200-2300 | Business Manager | 61,260 | 62,571 | 62,669 |
| 2700-2400 | Office Coordinator/Registrar | 37,500 | 38,303 | 38,363 |
| 2700-2400 | Office Assistant | 15,912 | 16,253 | 16,278 |
| 5000-2100 | River Crew Salaries | 30,000 | 30,642 | 30,690 |
| Subtotal - Classified Salaries | | 218,009 | 222,674 | 223,023 |
| TOTAL Salaries | | 738,291 | 751,396 | 756,638 |
| 3000-3999 | Employee Benefits | | | |
| 3101 | STRS- Certificated (.1073) | 55,826 | 66,513 | 76,307 |
| 3202 | PERS- Classified (.09428) | 0 | 0 | 0 |
| 3311 | OASDI- Certificated (.90 %) | 0 | 0 | 0 |
| 3312 | OASDI- Classified (.90%) | 19,621 | 20,041 | 13,827 |
| 3331 | Medicare/Alt- Certificated (.0145) | 7,544 | 7,666 | 7,737 |
| 3332 | Medicare/Classified (.0145) | 3,161 | 3,229 | 3,234 |
| 3401 | Health/Welfare- Certificated | 43,804 | 49,061 | 49,061 |
| 3402 | Health/Welfare- Classified | 1,064 | 1,192 | 1,192 |

River Montessori Charter School
Four-Year Projected Budget

| | | | | |
|---|--|----------------|----------------|----------------|
| 3501 | SUI- Certificated (.01) | 5,203 | 5,287 | 5,336 |
| 3502 | SUI- Classified (.01) | 2,180 | 2,227 | 2,230 |
| 3601 | Workers Comp- Certificated | 13,215 | 13,430 | 13,554 |
| 3602 | Workers Comp- Classified | 5,537 | 5,656 | 5,665 |
| Subtotal - Benefits | | 157,156 | 174,301 | 178,143 |
| TOTAL SALARIES & WAGES | | 895,447 | 925,697 | 934,782 |
| BOOKS & MATERIALS | | | | |
| 4000-4999 Books & Supplies | | | | |
| 4210 | Library Books & Materials | 2,000 | 2,000 | 2,000 |
| 4310 | Student Materials | 25,000 | 8,000 | 8,000 |
| 4310-FDTP | Student Materials (Field Trip) | 19,600 | 27,200 | 27,200 |
| 4310 | CCSS - Student Materials | 0 | 0 | 0 |
| 4340 | Computer Software | 3,000 | 3,000 | 3,000 |
| 4350 | Office Supplies | 2,000 | 2,000 | 2,000 |
| 4370 | Custodial Supplies | 2,600 | 2,700 | 2,700 |
| 4390 | Other Supplies (Health) | 1,400 | 1,500 | 1,500 |
| 4400 | Equipment/Furniture | 4,000 | 4,000 | 4,000 |
| 4700 | Food (UE lunch fundraiser) | 9,200 | 9,200 | 9,200 |
| TOTAL MATERIALS & SUPPLIES | | 68,800 | 59,600 | 59,600 |
| SERVICES & OPER EXP (UNRESTRICTED) | | | | |
| 5000-5999 Services & Operations | | | | |
| 5201 | Travel, Mileage | 4,000 | 4,000 | 4,000 |
| 5202 | Conference Expense & Tuition Reimburs | 3,000 | 3,000 | 3,000 |
| 5301 | Dues | 4,500 | 4,500 | 4,500 |
| 5450 | Other Insurance (Property & Liability) | 11,461 | 12,034 | 12,034 |
| 5500 | Utilities | 27,000 | 27,000 | 27,000 |
| 5510 | Janitorial Service | 20,000 | 20,000 | 20,000 |
| 5600 | Non Capitalized Improvements | 2,000 | 2,000 | 2,000 |
| 5601 | Lease | 218,273 | 231,918 | 231,918 |
| 5630 | Maintenance | 6,000 | 6,000 | 6,000 |
| 5800 | Other Operating Costs | 6,000 | 6,000 | 6,000 |
| 5812 | Copies/Print Shop | 500 | 500 | 500 |
| 5817 | Data Processing - SCOE | 1,174 | 1,174 | 1,174 |
| 5821 | Audit Costs | 12,000 | 12,000 | 12,000 |
| 5823 | Legal | 3,000 | 4,000 | 5,000 |
| 5830 | Prof/Consultant Fees | 15,000 | 15,000 | 15,000 |
| 5850 | Advertising | 5,000 | 5,000 | 5,000 |
| 5852 | WASC | 0 | 0 | 0 |
| 5862 | Fingerprinting Fees | 700 | 700 | 700 |
| 5883 | Oversight Fee - OAUSD | 11,676 | 11,944 | 12,422 |
| 5884 | Miscellaneous Expense | 3,900 | 3,900 | 3,900 |
| 5885 | Copier - Lease | 5,500 | 5,500 | 5,500 |
| 5911 | Telephone | 2,100 | 2,100 | 2,100 |
| 5940 | Communications- Internet | 2,394 | 2,394 | 2,394 |
| 5950 | Postage | 1,000 | 1,000 | 1,000 |
| TOTAL SERVICES & OTHER OPER EXP | | 366,178 | 381,664 | 383,142 |
| TOTAL UNRESTRICTED 4000/5000 SERIES | | 434,978 | 441,264 | 442,742 |
| CAPITAL OUTLAY | | | | |
| 6000-6999 | | | | |
| 6100 | Improvement to Sites/Bldgs. | | | |
| 6900 | Depreciation Expense | 0 | 0 | 0 |

River Montessori Charter School
Four-Year Projected Budget

| | | | | |
|--|--|----------------|----------------|----------------|
| OTHER OUTGO | | | | |
| 7000-7999 | | | | |
| 7438 | Other Debt Service Payments (Inter | 0 | 0 | 0 |
| TOTAL 6000/7000 SERIES | | 0 | 0 | 0 |
| CATEGORICAL & RESTRICTED EXPENDI | | | | |
| Components of Total Expenditures | | | | |
| Lottery Prop 20 & Non-Prop 20 | | | | |
| 4310 | Instructional Materials (1100) | 20,041 | 20,041 | 21,102 |
| 4310 | Instructional Materials - (6300) | 5,323 | 5,323 | 5,024 |
| TOTAL LOTTERY | | 25,364 | 25,364 | 26,126 |
| RSRC 3310 Federal Special Education (IDEA) | | | | |
| 1100 | Teacher Salaries (RTI Assistant) | 0 | 0 | 0 |
| 3101 | Benefits - STRS (10.73%) | 0 | 0 | 0 |
| 3311 | OASDI/Certificated (.09) | 0 | 0 | 0 |
| 3331 | Medicare - Cert | 0 | 0 | 0 |
| 3501 | SUI - Cert | 0 | 0 | 0 |
| 3601 | Workers Comp - Cert | 0 | 0 | 0 |
| 5809 | Special Ed VCI (Independent Contractor | 21,954 | 21,954 | 21,954 |
| TOTAL FEDERAL SPECIAL ED | | 21,954 | 21,954 | 21,954 |
| RSRC 6500 Special Education (State) | | | | |
| 1100 | Teacher Salaries | 62,310 | 62,310 | 62,310 |
| 1300 | Direct Support (Admin Salaries) | 4,399 | 4,397 | 4,500 |
| 2100 | Classified Salaries (Instructional Aide) | 0 | 0 | 0 |
| 2400 | Indirect Support (Admin/Dist Salaries) | 0 | 0 | 0 |
| 3101 | Benefits - STRS (0.1073) | 7,158 | 6,337 | 6,347 |
| 3202 | PERS-Classified | 0 | 0 | 0 |
| 3312 | OASDI/Classified (.090) | 0 | 0 | 0 |
| 3331 | Medicare/Alt- Certificated (.0145) | 967 | 967 | 969 |
| 3332 | Medicare/Classified (.0145) | 0 | 0 | 0 |
| 3401 | Health/Welfare- Certificated | 246 | 246 | 252 |
| 3402 | Health/Welfare- Classified | 0 | 0 | 0 |
| 3431 | Benefits/Dental - Cert | 0 | 0 | 0 |
| 3432 | Benefits/Dental - Class | 0 | 0 | 0 |
| 3441 | Benefits/Vision-Cert | 0 | 0 | 0 |
| 3442 | Benefits/Vision-Class | 0 | 0 | 0 |
| 3501 | SUI- Certificated (.01) | 667 | 667 | 668 |
| 3502 | SUI- Classified (.01) | 0 | 0 | 0 |
| 3601 | Workers Comp- Certificated | 1,681 | 1,681 | 1,684 |
| 3602 | Workers Comp- Classified | 0 | 0 | 0 |
| 4310 | Instructional Materials | 2,000 | 2,000 | 2,000 |
| 5201 | Mileage Reimbursement | 400 | 400 | 400 |
| 5202 | Conference Expense | 300 | 300 | 300 |
| 5510 | Janitorial | 0 | 0 | 0 |
| 5804 | Transportation | 0 | 0 | 0 |
| 5809 | Special Ed VCI (Independent Contracto | 40,000 | 40,000 | 40,000 |
| 5810 | Non Public School | 0 | 0 | 0 |
| 5912 | Cell Phone | 0 | 0 | 0 |
| 5950 | Postage | 0 | 0 | 0 |
| TOTAL STATE SPECIAL ED | | 120,129 | 119,306 | 119,430 |
| RSRC 6512 Mental Health (State Special Ed) | | | | |
| 5809 | Special Ed VCI (Independent Contracto | 1,566 | 1,566 | 1,675 |
| TOTAL Unduplicated Restricted Expenses - non salary | | 64,654 | 64,654 | 64,654 |

River Montessori Charter School
Four-Year Projected Budget

| ADDITIONAL EXPENDITURES (RESTRICTED) | | | | |
|---|---|------------------|------------------|------------------|
| 4310 | Instructional Materials | 2,000 | 2,000 | 2,000 |
| 5201 | Mileage Reimbursement | 400 | 400 | 400 |
| 5202 | Conference Expense | 300 | 300 | 300 |
| 3310-5809 | Federal Special Ed (Ind Contractors) | 21,954 | 21,954 | 21,954 |
| 6500-5809 | State Special Ed (Ind Contractors) | 40,000 | 40,000 | 40,000 |
| 6500-5804 | Transportation | 5,000 | 5,000 | 5,000 |
| 6500-5810 | Non public school | 35,000 | 35,000 | 35,000 |
| 6512-5809 | Mental Health Spec Ed (Ind Contractors) | 1,566 | 1,566 | 1,675 |
| TOTAL SPEC ED SERVICES & OTHER EXP | | 106,220 | 106,220 | 106,329 |
| | | | | |
| | | | | |
| | | | | |
| TOTAL EXPENDITURES: | | 1,436,645 | 1,473,181 | 1,483,852 |
| Increase/Decrease Net Assets | | 4,080 | 1,739 | 39,889 |
| | | | | |
| 9791 | Beginning Fund Balance: | 144,972 | 149,052 | 149,052 |
| | Ending Fund Balance: | 149,052 | 150,791 | 188,941 |
| | | | | |
| Components of Ending Fund Balance | | | | |
| 9770 | Reserve @ 5% of GF | 71,832 | 73,659 | 74,193 |
| 9771 | Local Reserve Economic Uncertainty +2% | 28,733 | 29,464 | 29,677 |
| | Revolving Cash | 2,000 | 2,000 | 2,000 |
| | Residual/(Deficit): | 46,487 | 45,668 | 83,071 |
| | | | | |
| 9669 | Long Term Liability Beginning Balance | 0 | 0 | 0 |
| 9669 | Long Term Liability Ending Balance | 0 | 0 | 0 |

BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 949594 (707) 778-6414

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www.rivermontessoricharter.org

The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

REGULAR MEETING: TUESDAY, April 14, 2015

A. OPENING- TIME: 5:30 PM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954
Board Member, Norman Lorenz- 9490 San Paulo Circle, Elk Grove, CA 95624

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott
Staff: Christina Isetta, Kelly Mannion

B. AGENDA REVIEW- 5 Minutes

C. **Public Comment** Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

D. Student Presentation – Hosted by Shasta

E. COMMITTEE REPORTS/ UPDATES- 5 minutes each

1. Finance- Tim Lohrentz

2. Foundation

3. Outreach Committee- Milagros Ott

4. Fund Development

5. Board Development

F. **APPROVAL**- Minutes of December 9, 2014, January 13, 2015, February 7, 2015, March 10, 2015

G. DIRECTOR'S REPORT- 10 minutes

H. BUSINESS MANAGER REPORT – 5 minutes

BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 949594 (707) 778-6414

I. BOARD BUSINESS

1. Discussion – preference to potential students coming from another Montessori school (preschool, K, or elementary) – Tim Lohrentz
2. Discussion and action - Create timelines for all plans and strategies and action items discussed at the February 7th Board Retreat. All work to be accomplished in the next 19-36 months. Include who shall be assigned to which action items and deadlines.
3. Closed Session (54957) – A closed session may be conducted to consider appointment, employment, evaluation of performance of an employee.
4. Report out closed session (54957.1) - Report on final action taken in closed session.

J. FUTURE AGENDA ITEMS

K. FUTURE MEETING DATES- May 12, 2015

L. ADJOURN

Instructions for Presentations to the Board by Members of the Community

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BOARD OF DIRECTORS- AGENDA

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REGULAR MEETING: TUESDAY, March 10, 2015

A. OPENING- TIME: 5:30 PM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954
Board Member, Norman Lorenz- 9490 San Paulo Circle, Elk Grove, CA 95624

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott

Staff: Christina Isetta, Kelly Mannion

B. AGENDA REVIEW- 5 Minutes

C. Public Comment Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

D. APPROVAL- Minutes of December 9, 2014, January 13, 2015

E. DIRECTOR'S REPORT- 15 minutes

F. BUSINESS MANAGER REPORT – 10 minutes

G. BOARD BUSINESS

1. Discussion and action – 2015/2016 – School Year Calendar – Christina Isetta
2. Discussion and action – Upper Elementary overnight fieldtrips - Christina Isetta
3. Discussion and action – Engagement of audit firm Boyle & Stoll – Christina Isetta
4. Discussion and action – Engagement of Law offices of Jennifer McQuarrie – Christina Isetta
5. Discussion and action - Review of Prop 39 spending plan and bid process – Christina Isetta
6. Discussion and action – Second Interim Report – Christina Isetta

H. COMMITTEE REPORTS/ UPDATES- 5 minutes each

BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 949594 (707) 778-6414

- 1. Finance- Tim Lohrentz**
- 2. Foundation**
- 3. Outreach Committee- Milagros Ott**
- 4. Fund Development**
- 5. Board Development**

I. FUTURE AGENDA ITEMS

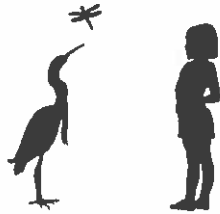
J. FUTURE MEETING DATES- April 14, 2015

K. ADJOURN

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RIVER MONTESSORI

CHARTER SCHOOL

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MEETING OF THE GOVERNING BOARD RETREAT AGENDA

Leadership and the Strategic Plan

DATE: SATURDAY, February 7, 2015

TIME: 8:00AM – 4:30PM

MEETING PLACE: Work Petaluma - Board Room – 410 4th Street, Petaluma, CA

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott

Staff: Christina Isetta, Kelly Mannion

PUBLIC MEETING OPEN SESSION:

8:00AM – 8:30AM Continental Breakfast- Welcome, orientation, & opening activity

8:30 – 12:00 AM Strategic Plan Implementation- Morning Session

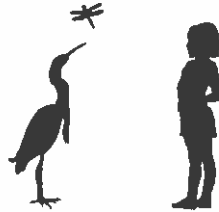
Strategic Plan Metrics 2013-15

8:30-10:15 a.m. - Goal Setting for 2015/2016

10:15-10:30 Break

10:30-12 noon - Goal Setting continued

Guest Speaker, Lisa Olukoya, Charter Facilities Consulting



RIVER MONTESSORI

CHARTER SCHOOL

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12:00-1:00 PM

LUNCH

1:00-1:45 Develop a Revolving Board Practices calendar

- Jan-Dec calendar themes

1:45-3:00 Corporate Board Policy review split into three teams

- Community
- Program
- Operations

3:00-3:15 Break

3:30-4:00 Board items- Norman Lorenz

1. Approval of December 2014 and January 2015 minutes
2. Approval of 2013 tax return prepared by Boyle & Stoll

4:00PM Closing activity- Board Motivation/Recognition

Q & A

Next Steps

4:30PM Adjournment

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BOARD OF DIRECTORS- AGENDA

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The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

REGULAR MEETING: TUESDAY, January 13, 2015

A. OPENING- TIME: 5:30 PM

Locations: RMCS Conference Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954
Board Member, Norman Lorenz- 9490 San Paulo Circle, Elk Grove, CA 95624

Roll Call: Tammy Cleland, Carolyn Duffy, Norman Lorenz, Tim Lohrentz, Milagros Ott
Staff: Christina Isetta, Kelly Mannion

B. AGENDA REVIEW- 5 Minutes

C. APPROVAL- Minutes of December 9, 2014

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D. BUSINESS MANAGER REPORT –Christina Isetta

E. DIRECTOR REPORT –Kelly Mannion

F. BOARD BUSINESS

1. Discussion and Action – Prop 39 Planning funds – Christina Isetta
2. Discussion and Action – Updated Conflict of Interest Policy – Christina Isetta
3. Discussion – School Observation Board Report – Norman Lorenz
4. Discussion and Action – Board Meeting times and dates – Norman Lorenz
5. Discussion and Action – Old Adobe Board Meeting Attendees – Norman Lorenz
6. Discussion – Board Retreat Agenda – Norman Lorenz

BOARD OF DIRECTORS- AGENDA

3880 Cypress Drive, Suite B, Petaluma, CA 949594 (707) 778-6414

G. COMMITTEE REPORTS/ UPDATES- 5 minutes each

1. Finance- Tim Lohrentz
2. Foundation
3. Outreach Committee- Milagros Ott
4. Fund Development
5. Board Development

H. FUTURE AGENDA ITEMS

I. FUTURE MEETING DATES- Board Retreat, February 7, 2015

J. ADJOURN

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