



## ANNUAL MEETING OF THE RMCS BOARD OF DIRECTORS

October 13, 2021, 5:00 p.m.

Approved Minutes

### Location(s)

Virtual: Zoom Meeting:

<https://us02web.zoom.us/j/89335730882?pwd=bTRWVGyXbnFnUXduWEhva1IOWGRaUT09>

**Meeting ID:** 893 3573 0882 **Password:** 4z5WfS

### A. Call to Order

Roll Call: Director Lohrentz called to order at 5:03pm - Directors Dorsey (left at 6:45), Hammons, Lohrentz, Matthews, Hautau, Strong (Joined at 5:06) , Executive Director Mannion, Business Manager Conde, Coordinator Student Services Rochman McIntire

### B. RMCS Mission & Vision

Read by Director Hautau

### C. Public Comment

None

### D. Approval of Agenda

Changes: With approval of minutes delayed to November meeting, and H-5 Item moved to before Board Development.

Motion: Strong, Second:Dorsey

Aye: Dorsey, Hammons, Lohrentz, Matthews, Hautau, Strong

Nay: 0, Abstentions: 0

**Item H. 4** Discussion and Action Student Assessment Update. Notes: Lorna reported that River had received funds for LPSBG (Low Performancance Students). It is required to send updates to the state to show progress. The children have made tremendous progress and 50% of them have progressed to their grade level with increased scores and proficiency levels. EZCBM works in tandem with IXL to provide the students with necessary skills and repetition. The EZCBM has shown an impressive increase in attentiveness which was unexpected.

### E. Board Development

1. Discussion: Creating an Effective Governing Board Guidebook, Chapter 7 & 8 overview presented by Dir Matthews.

### F. Approve Minutes

1. August 11, 2021 Minutes (Hold for next meeting)
2. August 22, 2021 Minutes. (Hold for next meeting)
3. September 8, 2021 Minutes (Hold for next meeting)

### G. Communications

1. RMCS Executive Director's Report

- Events..steam fair presentations are still incoming Lemonade Stand event was a success in that the students understood what it was for and felt a part of a larger support., International Day of Peace was held before break., Partnerships on Zoom were very successful.
- Progress Reports go out next week
- 6th year will be having a late night adventure with outdoor games and a movie.
- Students are preparing for History's Mysteries at the end of the month
- Paola closed the audit and it is waiting for approval, she is also working on grants
- New grants may be available, River made it to the second round for the PEF grant concerning gardens and botany. Rotary also has a grant available.
- Conferences are coming up for Charter School Leadership Updates with Eric Fremack in Nov and Dec
- River is continuing the social media with the Spanish speaking community
- The two year formal program with Equity movement is moving ahead to continue to be more inclusive, open minded and fair.

## 2. Finance Report

Paola working on updating of benefits. The audit is submitted and waiting for approval.

## 3. River Montessori Foundation Report

No Foundation representative present but parent representative reported this year currently they have raised almost ¼ of the yearly goal.

## 4. Marketing Report

Directors Dorsey and Strong said they have designs ready for approval. Once approved they will be sent home with students and shared on social media. Also recommended was a specific person on staff to be in charge of the marketing. Board will implement suggestions but the staff would do the actual process.

## 5. Facilities Report

No report this month

## H. Items for Board Consideration

### 1. Discussion & Action: COVID-19 Update

Sonoma numbers are looking better. So far there have been no cases of Covid at the school and the conservative approach River has been taking is working.. There are many new policies being introduced.In discussion now is the 'rainy day' protocol. No action.

### 2. Discussion & Action: Circumstances of Emergency & Continuance of AB 361 Exemptions 3.

There is some flexibility in holding the Board Meetings virtually. Per State directive, this needs to be approved each meeting for the following meeting. There is specific verbiage for the circumstances which are..."The RMCS BOD host meetings virtually after considering the 1) state of emergency and 2) the continued recommendation of state/local officials to recommend social distancing which impact the ability of BOD members and the public to meet safely."

Motion: Hautau, Second: Strong

Aye: Dorsey, Hammons, Lohrentz, Matthews, Hautau, Strong

Nay: 0, Abstentions: 0

3. Discussion & Action: Independent Study Policy Update  
A new agreement is being drafted. There was discussion on the extent of the current mandate.  
No action.
4. Discussion & Action: Student Assessment Update  
Lorna gave her presentation earlier in the meeting. Notes above.
5. Discussion & Action: Educational Records & Student Information Policy  
Updated policy presented for approval.  
Motion: Hammons, Second: Strong  
Aye: Hammons, Lohrentz, Matthews, Hautau, Strong  
Nay: 0, Abstentions: 0
6. Discussion & Action: Consideration & Installation of New Board Members  
No new Board Members at this time
7. Discussion & Action: Board Elections  
Consideration of current board officers continuing in positions. Action to accept Director Hautau as Chair, Director Lohrentz as Vice Chair and Treasurer, and Director Matthews as Secretary.  
Motion: Hammons, Second: Strong  
Aye: Hammons, Lohrentz, Matthews, Hautau, Strong  
Nay: 0, Abstentions: 0

#### **I. Future Agenda Items**

- Aug 11. Aug 22, and Sept 8 minutes to be approved
- Board to review Brown Act refresher training and discuss next month
- Verbiage for Virtual Meeting vote will be included
- Finance Committee will report
- LCAP Update
- Governing Policies
- For next Retreat, discuss additional marketing person on staff

#### **J. Adjournment 6:54pm**

Motion:Hautau, Second: Strong  
Aye: Hammons, Lohrentz, Matthews, Hautau, Strong  
Nay: 0, Abstentions: 0

#### **Notices**

Future Meeting Date(s): Virtual Meetings: 5 p.m., On-Campus Meetings: 6:30 p.m. TBD pending health directives.

November 10, 2021  
December 8, 2021  
January 12, 2022

February 9, 2022  
March 9, 2022  
April 13, 2022

May 11, 2022  
June 29, 2022

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website [www.rivermontessoricharter.org](http://www.rivermontessoricharter.org). The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

**Instructions for Presentations to the Board by Members of the Community**

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all community members 2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so. 3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The Board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item. 4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair. 5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.

I, Judith Matthews, Secretary of the RMCS Board of Directors, hereby certify that these minutes were approved at the 11/10/21 RMCS Board Meeting.

Electronic Signature:

Judith Matthews  
Secretary, RMCS Board of Directors

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