



REGULAR MEETING OF THE RMCS BOARD OF DIRECTORS

September 8, 2021, 5:00 p.m.

Approved Minutes

Location(s)

Virtual: Zoom Meeting:

<https://us02web.zoom.us/j/89335730882?pwd=bTRWTGYxbnFnUXduWEhva1IOWGRaUT09>

Meeting ID: 893 3573 0882 **Password:** 4z5WfS

A. Call to Order

Director Lohrentz called to order at 5:05 p.m.

Present: Directors Hammons, Lohrentz, Matthews, Strong, Executive Director Mannion, Business Manager Conde. Absent: Directors Dorsey and Hautau.

B. RMCS Mission & Vision

Read by Executive Director Mannion

C. Public Comment

Two RMCS parents introduced themselves.

D. Approval of Agenda

Motion: Director Hammons moved to approve agenda with postponement of minutes approval

Second: Strong

Aye: Unanimous Hammons, Lohrentz, Matthews, Strong

Nay: 0, Abstentions: 0

E. Board Development

1. Discussion: Bylaws, Agreement to Serve, Code of Conduct

F. Approve Minutes

1. August 11, 2021 Minutes (postponed)
2. August 22, 2021 Minutes (postponed)

G. Communications

1. RMCS Executive Director's Report
 - a. Foundational developmental support for students continuing. Initial assessments completed. Upcoming curricular events: STEAM Faire and Alex's Lemonade Stand for Childhood Cancer Research, International Day of Peace. Partnerships on Zoom starting next week.
 - b. Director Liu submitted verbal resignation to Exec. Dir. & Supt. Mannion. Invitations out for new board members this month.
 - c. Without CDE legal extension of virtual public/board meetings, a quorum will be required onsite starting October

- d. Submission of audit documents has been completed
 - e. Substitutes very difficult to find
 - f. Legal clarification for Independent Study still pending
 - g. Hearing & Vision testing conducted
2. Finance Report, Business Manager Conde
Current work: Audit in process, SELPA finance submissions, paperwork for Board member bank signatures pending. Closing 20-21 fiscal books, to be completed and finalized this week.
 3. River Montessori Foundation Report: None
 4. Marketing Report: Director Strong, designs waiting approval
 5. Facilities Report: None

H. Items for Board Consideration

1. Discussion & Action: COVID-19 Update
Protocols in place, zero classroom closures. Watching for legislative clarification on independent study for potential quarantine to be counted as independent study. No action taken.
2. Discussion & Action: 2020-2021 Unaudited Financial Statements
Business Manager Conde presented the 2020-2021 Unaudited Actuals Report for approval.
Motion: Director Hammons, Second: Strong
Aye: Hammons, Lohrentz, Matthews, Strong
Nay: 0 Abstentions: 0
3. Discussion & Action: Review of BOD Calendar
Exec. Dir. & Supt. Mannion presented the RMCS Board Calendar of annual tasks and responsibilities.
No action taken.
4. Discussion & Action: Admissions and Enrollment Policy
Exec. Dir. & Supt. Mannion presented the Admissions and Enrollment Policy for approval.
Motion: Dir. Matthews, Second: Dir. Hammons
Aye: Hammons, Lohrentz, Matthews, Strong
Nay: 0, Abstentions: 0
5. Discussion & Action: Homeless Education Policy
Exec. Dir. & Supt. Mannion presented the Homeless Education Policy for approval
Motion: Dir. Hammons, Second: Dir. Matthews
Aye: Hammons, Lohrentz, Matthews, Strong
Nay: 0, Abstentions: 0
6. Discussion & Action: Student Internet Use Policy
Exec. Dir. & Supt. Mannion presented the Student Internet Use Policy for approval.
Motion: Dir. Strong, Second: Dir. Matthews
Aye: Hammons, Lohrentz, Matthews, Strong
Nay: 0, Abstentions: 0

I. Future Agenda Items

August 11, 2021, August 22, 2021 Minutes

Dir. Matthews will present Chapters 7 & 8

Assessment Update

New LCAP requirements?

Elections of officers and elections

Virtual or In-Person Board Meetings will be posted pending legal announcement

J. Adjournment 5:56pm

Motion: Dir. Hammons, Second: Dir. Matthews

Aye: Hammons, Lohrentz, Matthews, Strong

Nay:0, Abstentions: 0

Notices

Future Meeting Date(s): Virtual Meetings: 5 p.m., On-Campus Meetings: 6:30 p.m. TBD pending health directives.

October 13, 2021

January 12, 2022

April 13, 2022

November 10, 2021

February 9, 2022

May 11, 2022

December 8, 2021

March 9, 2022

June 9, 2022

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org. The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.

I, Judith Matthews, Secretary of the RMCS Board of Directors, hereby certify that these minutes were approved at the 11/10/21 RMCS Board Meeting.

Electronic Signature:

Judith Matthews
Secretary, RMCS Board of Directors

3880 Cypress Drive, Ste B • Petaluma, CA 94954 • 707.778.6414 • www.rivermontessoricharter.org

River Montessori Charter School is an Equal Opportunity Employer and does not discriminate against any persons (actual or perceived disability, gender, gender identity or expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code or association with an individual who has any of the aforementioned characteristics).

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