



## REGULAR MEETING OF THE RMCS BOARD OF DIRECTORS

August 11, 2021, 5:00 p.m.

Approved Minutes

**Location(s):** Virtual: Zoom Meeting:

<https://us02web.zoom.us/j/89335730882?pwd=bTRWTGYxbnFnUXduWEhva1IOWGRaUT09>

**Meeting ID:** 893 3573 0882 **Password:** 4z5WfS

### A. Call to Order

Director Prosser called to order at 5:06pm - Directors Dorsey, Hammons (arrived at 5:40pm), Hautau, Matthews, Prosser, Strong (left at 6:21pm) Executive Director Mannion, Business Manager Conde.  
Absent Directors Liu and Lohrentz

### B. RMCS Mission & Vision

Read by Director Hautau

### C. Public Comment

None

### D. Approval of Agenda

Changes: Recommendation to skip Communication Items G2 plus G4 thru 9 , along with items H5 and H6 under Items for Board Consideration.

Motion: Prosser, Second: Strong

Aye: Dorsey, Hautau, Matthews, Prosser, Strong

Nay: 0, Abstentions: 0

### E. Board Development

1. Discussion: Postponed until the September 8th Board Meeting.

### F. Approve Minutes

1. May 12,2021 Minutes Approval

Motion to approve: Matthews, Second: Prosser

Aye: Dorsey, Matthews, Prosser, Strong

Nay: 0, Abstentions: 0

2. May 27,2021 Minutes Approval

Motion to approve: Hautau, Second: Dorsey

Aye: Dorsey, Hautau, Matthews, Prosser, Strong

Nay: 0, Abstentions: 0

3. June 23, 2021 Minutes Approval

Motion to approve: Matthews, Second: Dorsey

Aye: Dorsey, Hautau, Matthews, Prosser, Strong

Nay: 0, Abstentions: 0

4. July 19, 2021 Minutes Approval  
Motion to approve: Dorsey, Second: Prosser  
Aye: Dorsey, Hautau, Matthews, Prosser, Strong  
Nay: 0, Abstentions: 0

## **G. Communications**

1. RMCS Executive Director's Report  
2021 - 2022 SY launched, students are back and happy to be with friends at school. Faculty and staff are beginning with significant support for social emotional dev/trauma to meet the needs of all students after distance learning, COVID fears, etc. Mask requirements, handwashing, protocols are a large undertaking and going well. Students are engaged, independent, and enjoy being recognized for their work. Students will take easyCBM Assessments in August. Guides and staff are happy to be with students and are exhausted by the new workload and emotional weight of the current situation. Support for parents with Bridge for Parents and Parent Orientation. Prospective Parent Meetings held in person and virtually.
2. Outreach Report: None
3. Finance Report  
New Business Manager Conde was introduced, a former employee of RMCS, happy to return. Board suggests quarterly and compliance/report-based financial detail. Current work includes 2020-2021 SY Audit. learning RMCS practices and financials. Donation received with a company match totalling \$28K for our food program.
4. River Montessori Foundation Report Notes: None
5. Advocacy Report: None
6. Marketing Report Notes: None
7. Development Committee Report: None
8. Facilities Report: None
9. Strategic Plan Committee Report: None

## **H. Items for Board Consideration**

1. Discussion & Action: COVID-19 Update  
Executive Director & Superintendent Mannion references new and frequent changes with conflicting information and requirements. RMCS increased the number of lunch tables and handwashing stations. Communication re: no symptoms at school. New safety plans to be completed after mandates/requirements are finalized, anticipated after the conventional school year begins for most schools. No action.
2. Discussion: Renewal Extension  
AB130 provides two-year extension for charter renewal. RMCS renewal: June, 2026.
3. Discussion & Action: New At-Will Employees

There are nine new at-will employees.

Motion to approve the hire of these employees passed with unanimous consent (6-0)

Motion: Director Prosser, Second: Director Strong

Aye: Directors Dorsey, Hammons, Strong, Hautau, Matthews, & Prosser

Nay: 0, Abstentions: 0

4. Discussion & Action: Kindergarten Continuance

Motion to accept five students into second year of kindergarten for their best interest, was approved with unanimous consent (6-0)

Motion: Director Matthews, Second: Director Dorsey

Aye: Directors Dorsey, Hammons, Hautau, Lohrentz, Matthews & Strong

Nay: 0, Abstentions: 0

5. Discussion & Action: Retreat Agenda

Virtual BOD Retreat: Sunday, 8/22/21, 1:00 - 4:00pm, with a focus on BOD member recommitment and clarification of roles, as well as identifying key committees/task forces for 2021/2022 school year.

**I. Future Agenda Items**

1. Continuation of Virtual Board Meetings – Clarification requested regarding restricted virtual board meetings after September 30, 2021.
2. New BOD Members- Invitation to parents distributed in August. Applicants invited to September Board Meeting and interviewed in October.

**J. Adjournment** Motion to adjourn meeting at 6:31 PM, passed with unanimous consent (5-0).

Motion: Director Prosser, Second: Director Dorsey

Aye: Directors Dorsey, Hammons, Hautau, Matthews, & Prosser

Nay: 0, Abstentions: 0

**Future Meeting Date(s):** Virtual Meetings: 5 p.m., On-Campus Meetings: 6:30 p.m. TBD pending health directives.

|                   |                  |                |
|-------------------|------------------|----------------|
| August 22, 2021   | December 8, 2021 | April 13, 2022 |
| September 8, 2021 | January 12, 2022 | May 11, 2022   |
| October 13, 2021  | February 9, 2022 | June 29, 2022  |
| November 10, 2021 | March 9, 2022    |                |

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website [www.rivermontessoricharter.org](http://www.rivermontessoricharter.org). The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

**Instructions for Presentations to the Board by Members of the Community**

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The Board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.

I, Judith Matthews, Secretary of the RMCS Board of Directors, hereby certify that these minutes were approved at the 11/10/21 RMCS Board Meeting.

Electronic Signature:

Judith Matthews  
Secretary, RMCS Board of Directors

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**3880 Cypress Drive, Ste B • Petaluma, CA 94954 • 707.778.6414 • [www.rivermontessoricharter.org](http://www.rivermontessoricharter.org)**

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