

**REGULAR MEETING OF THE
RIVER MONTESSORI CHARTER SCHOOL (RMCS) BOARD OF DIRECTORS**
RIVER MONTESSORI CHARTER SCHOOL
3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414
August 8, 2018
6:30 PM

MINUTES

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org

The regular meeting of the Governing Board held in public will be advertised and recorded in accordance with the Brown Act.

Location(s):

- RMCS Community Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954
- Norman Lorenz: 2011 U Street, Sacramento, CA 95818
- Ginny Hautau: 102 Paisano Road, Corrales NM 87048

A. CALL TO ORDER

1. Norman called the meeting to order at 6:32 PM.
2. Directors Norman Lorenz, Ginny Hautau, Tim Lohrentz, Eresa Puch, and Ruben Mejia were present. (*Absent: Eva Covarrubias*)
3. Staff present: Kelly Mannion - Executive Director, Michelle Leonard - CBO, Julie Carolan - Administration and Communications Manager, and Lorna Rochman-McEntire - Education Specialist and Student Support Services Coordinator

B. READING OF RMCS MISSION & VISION

1. Ginny read the Mission and Vision statements.

C. STUDENT PRESENTATION:

1. None

D. APPROVAL OF AGENDA

1. With the deletion of item Board Business #2, "2018-19 SELPA Contract Approval" the Meeting Agenda was approved with unanimous consent (5-0-1).
 - i. Aye: 5
 - ii. Nay: 0
 - iii. Absent: 1

E. PUBLIC COMMENT - None

Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the Board President may increase or decrease time allowed for public comment. The Board does not respond or take action on public comments.

F. APPROVAL OF (DATE) MEETING MINUTES

1. Minutes of the June 26, 2018 Board meeting were approved with a motion from Norman, second from Tim, abstention from Ruben (absent on 6/26/2018), and unanimous consent. The motion passed (4-0-1).
 - i. Aye: 4
 - ii. Nay: 0
 - iii. Absent: 1
 - iv. Abstention: 1

G. COMMUNICATIONS

1. Foundation / Fundraising Report - None
2. RMCS Executive Director's Report - Kelly
 - i. SY 2018-19 is off to a great start
 - ii. Enrollment at capacity
 - iii. Administrative personnel shift in responsibilities is working well
 - iv. Facilities donation from UC Berkeley coordinated by Ruben Mejia
 - v. Upper EL new scientific approach in organizing work plan, leadership, and accountability for improvement, new Montessori learning materials for all classes (replacement and additional lessons)
 - vi. Faculty's commitment to professional development during faculty meetings
 - vii. Struggling students get daily work in their area of need at school, with family's involvement
 - viii. Parent orientation and other upcoming events
3. Outreach Report - None
4. Finance Report - Michelle
 - i. Looking into public charter school grant program. Michelle presented some key items:
 - Complete separate school
 - \$475K - \$575K possible grant
 - Application due 9/12/2018
 - Charter Petition due to authorizer on 9/12/2018 and approved by 3/14/2019
 - Priority funds based on points rubrics
5. Facilities Report - Kelly
 - i. Discussion is ongoing.

H. BOARD BUSINESS

1. Discussion & Action: Board Community Forum - Set Date: November 8, 2018 (5:00 to 6:30 PM)
 - i. Motion approved with unanimous consent (5-0-1).
2. Discussion & Action: Review and approve new At-will employees
 - i. Motion: Eresa
 - ii. 2nd: Norman
 - iii. Motion approved with unanimous consent (5-0-1).
3. Review and set board meeting dates
 - i. Changed from March 14 to March 13, 2018
 - ii. Motion: Tim
 - iii. 2nd: Eresa
 - iv. Motion approved with unanimous consent (5-0-1).

4. Discussion & Action: Kindergarten Continuance Approvals
 - i. Motion approved with unanimous consent (5-0-1).
5. Discussion & Action: New Community Member Interview & Action - Montessorian Gena Engelfreid
 - i. No action today and will move to next board meeting.
6. Discussion & Action: SSU Student Teacher Contract
 - i. Motion: Norman
 - ii. 2nd: Ruben
 - iii. Motion approved with unanimous consent (5-0-1).
7. 2017-18 CAASPP Review and summary
 - i. Lorna presented the Smarter Balanced Summative Assessments - Scale Score Achievement Percentages of Students Tested with population subgroups encompassing third to sixth grade level students.

I. ADJOURNMENT

1. Norman moved to adjourn the meeting at 8:25 PM. The motion passed with unanimous consent (5-0-1).
 - i. Aye: 5
 - ii. Nay: 0
 - iii. Absent: 1

Future Meeting Dates:

- TBD

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.