



REGULAR MEETING OF THE RMCS BOARD OF DIRECTORS

June 23, 2021, 5:00 p.m.
Approved Minutes

Location(s): Virtual: Zoom Meeting:

<https://us02web.zoom.us/j/89335730882?pwd=bTRWTGYxbnFnUXduWEhva1IOWGRaUT09>

Meeting ID: 893 3573 0882 Password: 4z5WfS

A. Call to Order

- Director Prosser called the meeting to order at 5:03 PM.
- In attendance: Directors Dorsey, Hammons, Hautau, Lohrentz, Matthews, & Prosser
- Director Strong came in late at 6:15pm
- Staff: Executive Director & Superintendent, Kelly Griffith Mannion, Business Manager David Yarbrough
- Absent: Director Liu

B. RMCS Mission & Vision - Director Lohrentz read the RMCS Mission and Vision statements.

C. Public Comment - None

D. Approval of Agenda - Agenda reviewed and discussed. Recommendation to skip items 2- 9 under (G - Communications), Meeting agenda was then approved unanimously (6-0).

- o Motion: Director Prosser; Second: Director Hammons.
- o Aye: Directors Dorsey, Hammons, Hautau, Lohrentz, Matthews, & Prosser
- o Nay: 0
- o Abstentions: 0

E. Board Development:

1. Discussion: Board Retreat, led by Director Prosser. Agreement to schedule BOD Retreat, Saturday, August 22, 2021, in person on RMCS campus. Recommendation to prioritize expansion and facilities. Directors Prosser & Hautau will meet with ED&S Mannion to finalize agenda.

F. Approve Minutes: Motion to push May 12, 2021, and May 27, 2021, meeting minutes approvals to August meeting. Motion approved unanimously (6-0)

- o Motion: Director Prosser Second: Director Hammons
- o Aye: Directors Dorsey, Hammons, Hautau, Lohrentz, Matthews, & Prosser
- o Nay: 0
- o Abstentions: 0

G. Communications:

1. RMCS Executive Director's Report - ED&S Mannion provided updates regarding Operations, Community, and Montessori Education Program:
 - Community's resilience during a difficult time met with pride at year end celebrations. Extensive faculty debrief, emotional after a year of difficulties but lots of positive reflection as well. Next school year focus emotional and social support with children after a long period of social isolation/distance learning. Continuing enrollment efforts including virtual tours. Hoping to resume in-person tours soon.
 - David Yarbrough, Business Manager no longer with RCMS. Prospective replacement identified hoping to hire by 7/1/2021. Previous CBO Michelle Leonard is supporting the finalization of 2021-2022 Operating Budget.
 - CSDC Annual Conference – December 6 & 7, 2021 in San Diego will be a hybrid in-person and live training. Recommending for all BOD to attend.
2. Outreach Report- None
3. Finance Report- None
4. River Montessori Foundation Report- None

5. Advocacy Report- None
6. Marketing Report- None
7. Development Committee Report- None
8. Facilities Report- None
9. Strategic Plan Committee Report- None

H. **Items for Board Consideration:**

1. **Discussion & Action: COVID-19 Update** – ED&S Mannion delivered update; little new changes to date; all staff and students required to always wear masks. Any signs of Covid symptoms or positive tests require classroom to be closed.

1. **Discussion & Action: 2021-2022 Operating Budget** Director Lohrentz presented the RMCS 2021-2022 Operating budget for approval. Motion was approved with unanimous consent (7-0)
 - o Motion: Director Hammonds, Second: Director Prosser
 - o Aye: Directors Dorsey, Hammons, Hautau, Lohrentz, Matthews, Prosser & Strong
 - o Nay: 0
 - o Abstentions: 0

2. **Discussion & Action: EPA Funds** ED&S Mannion reviewed and requested approved for the EPS Funds be used for rent as they have been used in the past. Motion was approved with unanimous consent (7-0)
 - o Motion: Director Matthews, Second: Director Strong
 - o Aye: Directors Dorsey, Hammons, Hautau, Lohrentz, Matthews, Prosser & Strong
 - o Nay: 0
 - o Abstentions: 0

3. **Discussion & Action: Bank Signatures** ED&S Mannion requested approval to update Exchange Bank signatures to include ED&S Mannion, Director Prosser, and new CBO once hiring complete. Motion was approved with unanimous consent (6-0)
 - o Motion: Director Matthews, Second: Director Dorsey
 - o Aye: Directors Dorsey, Hammons, Hautau, Lohrentz, Matthews & Strong
 - o Nay: 0
 - o Abstain: Director Prosser

5. **Discussion & Action: Local Control & Accountability Plan- Signatures** ED&S Mannion reviewed the LCAP plan for approval.
 - Annual Update: Local Control & Accountability Plan
 - Annual Update: Learning Continuity Plan
 - Local Indicator Data Status Report
 Motion was approved with unanimous consent (7-0)
 - o Motion: Director Hammons, Second: Director Prosser
 - o Aye: Dorsey, Hammons, Hautau, Lohrentz, Matthews, Prosser & Strong
 - o Nay: 0
 - o Abstentions: 0

6. **Discussion & Action: Executive Director & Superintendent At-Will Contract** - ED&S Mannion was excused for this discussion. Director Prosser led a discussion and proposal to approve ED&S Mannion's At-Will Contract for the 2021-2022 school year. Motion was approved with unanimous consent (7-0)
 - o Motion: Director Hammons, Second: Director Strong
 - o Aye: Dorsey, Hammons, Hautau, Lohrentz, Matthews, Prosser & Strong
 - o Nay: 0
 - o Abstentions: 0

I. **Future Agenda Items –**

1. **Continuation of Virtual Board Meeting** – New guidelines restrict virtual board meetings after September 30, 2021.
2. **Public Comments Clarification** – Do public comments have to be in person or can they be virtual?

J. **Adjournment** - Motion to adjourn meeting at 7:30 PM. Motion passed with unanimous consent (7-0).

- o Motion: Director Dorsey, Second: Director Hammonds
- o Aye: Directors Dorsey, Hammons, Hautau, Lohrentz, Matthews, Prosser & Strong
- o Nay: 0
- o Abstentions: 0

Notices-None

Future Meeting Date(s): Virtual Meetings: 5 p.m., On-Campus Meetings: 6:30 p.m. TBD pending health directives.

- August 11, 2021
- August 22, 2021
- September 8, 2021
- October 13, 2021
- November 10, 2021
- December 8, 2021
- January 12, 2022
- February 9, 2022
- March 9, 2022
- April 13, 2022
- May 11, 2022
- June 29, 2022

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org. The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The Board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.

I, Judith Matthews, Secretary of the RMCS Board of Directors, hereby certify that these minutes were approved at the 08/11//21 RMCS Board Meeting.

Electronic Signature:

Judith Matthews
Secretary, RMCS Board of Directors

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