REGULAR MEETING OF THE RIVER MONTESSORI CHARTER SCHOOL (RMCS) BOARD OF DIRECTORS

RIVER MONTESSORI CHARTER SCHOOL 3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414 May 13, 2020

5:00 PM

MINUTES

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org

The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Location:

- 3880 Cypress Drive, Petaluma, CA 94954 (Social Distancing)
- Zoom attendance (COVID-19)

A. CALL TO ORDER

- Director Puch called the meeting to order at 5:07 PM.
- Directors Puch, Hautau, Lohrentz, Royes, Matthews and Hammons were present. Director Dorsey joined at 5:27 PM.
- Staff present: Kelly Griffith Mannion, Executive Director & Superintendent and Michelle Leonard, Chief Business Officer

B. READING OF RMCS MISSION & VISION

Director Royes read the Mission and Vision statements.

C. PUBLIC COMMENT - None

Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the Board President may increase or decrease time allowed for public comment. The Board does not respond or take action on public comments.

D. APPROVAL OF 04/15/2020 MEETING AGENDA

- Agenda for the meeting was reviewed. Removal of G.4 G.6 was recommended and agreed to. Meeting agenda was then approved with unanimous consent (6-0).
 - Motion: Director Royes
 Second: Director Matthews
 - Aye: Puch, Hautau, Lohrentz, Hammons, Royes, and Matthews
 - Nay: 0

E. BOARD BUSINESS:

- Discussion: Board Meeting Agenda & Format
 - Discussion surrounding the addition of Board Development to the Board Meeting Agenda & Format was led by Director Hautau. In future meetings, each BOD member will have one chapter to present and facilitate discussion from the *Creating An Effective Governing Board Guidebook* on a rotational basis; presentation shall be a brief synopsis and discussion.

- Discussion: LCAP Requirements Update
 - Discussion surrounding LCAP Requirements Update and changes by state. COVID-19
 Operations Written Report due by July 1, 2020, LCAP deadline December 15, 2020, in conjunction with the first interim budget report deadline.
- Discussion: COVID-19 Updates
 - Discussion surrounding COVID-19 Updates. Executive Director & Superintendent Mannion led the discussion where we touched on Distance Learning, communication with staff, students, and parents, information distribution, and potential scenarios of what RMCS might look like for the 2020-2021 school year.

F. APPROVAL OF CONSENT AGENDA

- BOD meeting minutes for 4/15/2020 were reviewed. Meeting minutes from 4/15/2020 were then approved with unanimous consent (7-0).
 - Motion: Director Hautau Second: Director Dorsey
 - Aye: Puch, Lohrentz, Hautau, Dorsey, Hammons, Royes, and Matthews
 - Nay: 0

G. COMMUNICATIONS

- o RMCS Executive Director's Report:
 - Executive Director/Superintendent Mannion provided updates regarding Events, Education Program, Operations, and Human Relations. Updates included: waiver from state on end of year assessments, waiver of minutes required for physical education, changes to the requirements for English learners, ongoing faculty discussions focussing on the health and wellbeing of staff, students, and families, faculty increasing the digital library in preparation for next year should distance education be required, ongoing interventions in special education and with our English Learners, pick up of items for students scheduled for the last day of school, for the students to see their Guides and for the community to celebrate the partnership and accomplishment of the school year.

Outreach Report:

■ Virtual Tours of RMCS are in development, families new to RMCS were able to meet with each other and Executive Director & Superintendent Mannion and staff, via a zoom community meeting.

Finance Report:

■ CBO Michelle Leonard attended several virtual training sessions with Sonoma County and the state. Anticipates a 10%-20% reduction in funding from state, no COLA increase, and a potential deferral of state funding.

ADJOURNMENT

o Motion to adjourn the meeting at 6:45 PM. The motion passed with unanimous consent (7-0).

Motion: Director Dorsey Second: Director Royes

Aye: Puch, Hautau, Lohrentz, Dorsey, Hammons, Royes, and Matthews

■ Nay: 0

Future Meeting Dates:

June 24, 2020, 5:00pm

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided

- 1. Agendas are available to all community members
- 2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
- 3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
- 4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
- 5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.