

**REGULAR MEETING OF THE
RIVER MONTESSORI CHARTER SCHOOL (RMCS) BOARD OF DIRECTORS**

RIVER MONTESSORI CHARTER SCHOOL

3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414

May 13, 2020

5:00 PM

MINUTES

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org

The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Location:

- 3880 Cypress Drive, Petaluma, CA 94954 (Social Distancing)
- Zoom attendance (COVID-19)

A. CALL TO ORDER

- Director Puch called the meeting to order at 5:07 PM.
- Directors Puch, Hautau, Lohrentz, Royes, Matthews and Hammons were present. Director Dorsey joined at 5:27 PM.
- Staff present: Kelly Griffith Mannion, Executive Director & Superintendent and Michelle Leonard, Chief Business Officer

B. READING OF RMCS MISSION & VISION

- Director Royes read the Mission and Vision statements.

C. PUBLIC COMMENT - None

Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the Board President may increase or decrease time allowed for public comment. The Board does not respond or take action on public comments.

D. APPROVAL OF 04/15/2020 MEETING AGENDA

- Agenda for the meeting was reviewed. Removal of G.4 - G.6 was recommended and agreed to. Meeting agenda was then approved with unanimous consent (6-0).
 - Motion: Director Royes Second: Director Matthews
 - Aye: Puch, Hautau, Lohrentz, Hammons, Royes, and Matthews
 - Nay: 0

E. BOARD BUSINESS:

- Discussion: Board Meeting Agenda & Format
 - Discussion surrounding the addition of Board Development to the Board Meeting Agenda & Format was led by Director Hautau. In future meetings, each BOD member will have one chapter to present and facilitate discussion from the *Creating An Effective Governing Board Guidebook* on a rotational basis; presentation shall be a brief synopsis and discussion.

- Discussion: LCAP Requirements Update
 - Discussion surrounding LCAP Requirements Update and changes by state. COVID-19 Operations Written Report due by July 1, 2020, LCAP deadline December 15, 2020, in conjunction with the first interim budget report deadline.

- Discussion: COVID-19 Updates
 - Discussion surrounding COVID-19 Updates. Executive Director & Superintendent Mannion led the discussion where we touched on Distance Learning, communication with staff, students, and parents, information distribution, and potential scenarios of what RMCS might look like for the 2020-2021 school year.

F. APPROVAL OF CONSENT AGENDA

- BOD meeting minutes for 4/15/2020 were reviewed. Meeting minutes from 4/15/2020 were then approved with unanimous consent (7-0).
 - Motion: Director Hautau Second: Director Dorsey
 - Aye: Puch, Lohrentz, Hautau, Dorsey, Hammons, Royes, and Matthews
 - Nay: 0

G. COMMUNICATIONS

- RMCS Executive Director's Report:
 - Executive Director/Superintendent Mannion provided updates regarding Events, Education Program, Operations, and Human Relations. Updates included: waiver from state on end of year assessments, waiver of minutes required for physical education, changes to the requirements for English learners, ongoing faculty discussions focussing on the health and wellbeing of staff, students, and families, faculty increasing the digital library in preparation for next year should distance education be required, ongoing interventions in special education and with our English Learners, pick up of items for students scheduled for the last day of school, for the students to see their Guides and for the community to celebrate the partnership and accomplishment of the school year.

- Outreach Report:
 - Virtual Tours of RMCS are in development, families new to RMCS were able to meet with each other and Executive Director & Superintendent Mannion and staff, via a zoom community meeting.

- Finance Report:
 - CBO Michelle Leonard attended several virtual training sessions with Sonoma County and the state. Anticipates a 10%-20% reduction in funding from state, no COLA increase, and a potential deferral of state funding.

