



REGULAR MEETING OF THE RMCS BOARD OF DIRECTORS

May 12, 2021, 5:00 p.m.

Approved Minutes

D

Location(s): Virtual: Zoom Meeting:

<https://us02web.zoom.us/j/89335730882?pwd=bTRWVGxibnFnUXduWEhva1IOWGRaUT09>

Meeting ID: 893 3573 0882 Password: 4z5WfS

A. Call to Order

- Director Prosser called the meeting to order at 5:05 PM.
- In attendance: Directors Dorsey, Hammons, Lohrentz, Matthews, Prosser & Strong
- Staff: Executive Director & Superintendent, Kelly Griffith Mannion, Business Manager David Yarbrough
- Absent: Directors Hautau, Liu

B. **RMCS Mission & Vision** - Director Dorsey read the RMCS Mission and Vision statements.

C. **Public Comment** - None

D. **Approval of Agenda** - Agenda reviewed and discussed. Recommendation to skip items 2, 4, 5, 6, 7, 8, and 9 under (G - Communications), move #4 under (H – Items for Board Consideration) to #1. Meeting agenda was then approved unanimously.

- Motion: Director Prosser; Second: Director Hammons.
- Aye: Directors Dorsey, Hammons, Lohrentz, Matthews, Prosser, Strong
- Nay: 0
- Abstentions: 0

E. Board Development:

1. Discussion: Discussed Brown Act compliance with annual review
2. Discussion: Guidebook Chapter 6, Legal and Financial Responsibility of Charter School Boards, led by Director Prosser. Conclusion for future discussion of Guidebook sections, the Board will read chapter before the next meeting. Next month's Board will review Chapter 7 and Director Matthews will lead the discussion. Discussion to be 2 to 5 minutes, no longer than 10 minutes.

F. **Approve Minutes:** Reviewed the April 14, 2021 Minutes. - BOD meeting minutes for 04/14/21 approved unanimously (6-0)

- o Motion: Director Hammons Second: Director Prosser
- o Aye: Directors Dorsey, Hammons, Lohrentz, Matthews, Prosser, Strong
- o Nay: 0
- o Abstentions: 0

G. Communications:

1. **RMCS Executive Director's Report** – ED&S Mannion provided updates regarding Operations, Community, and Montessori Education Program.
 - Two weeks left of school, continued hybrid learning, students are preparing their end of year presentations.
 - Earth Day PSA Format was successful, SOCO Spelling Bee was virtual

- Alternatives to CAASPP have been approved, RMCS using easyCBM, historical local assessment, estimated to be complete by May 21, 2021.
- No waiver for LCAP, required to be completed, approved, and submitted with several new components/additions by July 1, 2021.
- Planning for next school year, with the focus on being open all day for all kids. Faculty and Staff Year-End Debrief Days/Mtgs scheduled.
- Community - students happy to be on campus, in classrooms, and with friends. Virtual 6-Year Promotion planned for Wednesday May 26, 2021, at 6pm.
- Outreach - community partnerships developing through Una Vida; prospective parent virtual tours in progress
- BOD recommendation that Teachers and Staff take min. 2-week June break. Guides are back July 14th, Bridge Days - July 19 & 20, 2021. All students return July 21s, 2021.

1. **Outreach Report**

2. **Finance Report** – Planning for a lean next year; enrollment showing, across the board (Petaluma, county, and state). Additional BOD meeting proposed for May 27, 2021, 5p.m., review and approval of Expanded Learning Opportunity Grant.

3. **River Montessori Foundation Report** – No report

4. **Advocacy Report** – No report; to be discussed at retreat

5. **Marketing Report** – No report

6. **Development Committee** – No report; to be discussed at retreat

7. **Facilities Report** - No report

8. **Strategic Plan** – No report

H. **Items for Board Consideration:**

1. **Discussion & Action: Election of Secretary** – Motion to elect Director Matthews Board Secretary. Motion passed with unanimous consent (5-0).

- o Motion: Director Prosser, Second: Director
- o Aye: Directors Dorsey, Hammons, Lohrentz, Prosser, Strong
- o Nay: 0
- o Abstentions: Matthews

1. **Discussion & Action: COVID-19 Budget Update** – No update given as Executive Director & Superintendent Mannion and Director Hammons left the meeting at 5:55 p.m. for a Charter School legal workshop.

1. **Discussion & Action: COVID-19 Update** - No update given as Executive Director & Superintendent Mannion and Director Hammons left the meeting at 5:55 p.m. for a Charter School legal workshop.

1. **Discussion & Action: 2021-22 Board Meeting Calendar:** Agreement to begin meetings in August with the meetings scheduled for the 2nd Wednesday of the month, excepting the June Meeting which will be the last Wednesday in June. Virtual meetings continuing for the foreseeable future. Motion was approved with unanimous consent (5-0)

- o Motion: Director Prosser, Second: Director Dorsey
- o Aye: Directors Dorsey, Lohrentz, Matthews, Prosser, Strong
- o Nay: 0
- o Abstentions: 0

1. **Discussion & Action: Retreat Agenda** - Retreat Agenda and date were discussed. Dates were suggested to be pushed to August or September. Discussion for agenda items for the retreat consisted of each director coming to the meeting with three skills they can contribute and three areas of focus they can contribute to the Board. Discussion will cover the Board's areas of focus and what skills the Directors can contribute. Retreat date will be finalized at our June 23rd Board Meeting.

I. **Future Agenda Items** – Retreat date and agenda

J. **Adjournment** - Motion to adjourn meeting at 6:18 PM. Motion passed with unanimous consent (5-0).

- Motion: Director Matthews, Second: Director Dorsey
- Aye: Directors Dorsey, Lohrentz, Matthews, Prosser, Strong
- Nay: 0
- Abstentions: 0

Notices:

Future Meeting Date(s): Virtual Meetings: 5 p.m., On-Campus Meetings: 6:30 p.m. TBD pending health directives.

TBD (RETREAT, 9A-4P)	June 23, 2021
----------------------	---------------

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org. The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The Board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.

I, Judith Matthews, Secretary of the RMCS Board of Directors, hereby certify that these minutes were approved at the 08/11//21 RMCS Board Meeting.

Electronic Signature:

Judith Matthews
Secretary, RMCS Board of Directors

3880 Cypress Drive, Ste B • Petaluma, CA 94954 • 707.778.6414 • www.rivermontessoricharter.org

River Montessori Charter School is an Equal Opportunity Employer and does not discriminate against any persons (actual or perceived disability, gender, gender identity or expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code or association with an individual who has any of the aforementioned characteristics).