

**REGULAR MEETING OF THE
RIVER MONTESSORI CHARTER SCHOOL (RMCS) BOARD OF DIRECTORS**

RIVER MONTESSORI CHARTER SCHOOL

3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414

April 15, 2020

6:30 PM

MINUTES

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org

The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Location:

- 3880 Cypress Drive, Petaluma, CA 94954 (Social Distancing)
- Zoom attendance (COVID-19)

A. CALL TO ORDER

- Director Puch called the meeting to order at 6:37 PM.
- Directors Puch, Hautau, Lohrentz, Royes, Matthews, Hammons, and Dorsey were present
- Staff present: Kelly Griffith Mannion, Executive Director & Superintendent and Michelle Leonard, Chief Business Officer

B. READING OF RMCS MISSION & VISION

- Director Hautau read the Mission and Vision statements.

C. PUBLIC COMMENT - None

Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the Board President may increase or decrease time allowed for public comment. The Board does not respond or take action on public comments.

D. APPROVAL OF 04/15/2020 MEETING AGENDA

- Agenda for the meeting was reviewed. Meeting agenda was then approved with unanimous consent (7-0).
 - Motion: Director Matthews Second: Director Royes
 - Aye: Puch, Hautau, Lohrentz, Dorsey, Hammons, Royes, and Matthews
 - Nay: 0

E. BOARD BUSINESS:

- Discussion & Action: Fiscal Year 2019-20 Education Protection Act (EPA) Entitlement
 - Discussion surrounding the Fiscal Year 2019-20 EPA Entitlement. Utilization of the FY 2019-20 EPA funds of \$33,954.00 towards RMCS rent was then approved with unanimous consent (7-0).
 - Motion: Director Lohrentz Second: Director Hautau
 - Aye: Puch, Hautau, Lohrentz, Dorsey, Hammons, Royes, and Matthews

- Nay: 0
- Discussion & Action: Families First Coronavirus Response Act (FFCRA)
 - Discussion surrounding FFCRA requirements. The addition of an addendum to RMCS's current HR policies for the period of 01 April 2020 - 31 December 2020 as per the FFCRA was then approved with unanimous consent (7-0).
 - Motion: Director Royes Second: Director Puch
 - Aye: Puch, Hautau, Lohrentz, Dorsey, Hammons, Royes, and Matthews
 - Nay: 0
- Discussion: COVID-19 Updates and Responses
 - Discussion surrounding COVID-19 Updates and Responses. Executive Director & Superintendent Mannion led the discussion where we touched on Distance Learning, communication with staff, students, and parents, information distribution, support for guides, HR policy updates, special education during Distance Learning, and Sixth Year's promotion.
- **APPROVAL OF CONSENT AGENDA**
 - BOD meeting minutes for 3/11/2020 and 3/27/2020 were reviewed. Executive Director/Superintendent Mannion suggested edit to the 3/27/2020 minutes. Meeting minutes from 3/11/2020 were then approved with unanimous consent (6-0-1).
 - Motion: Director Dorsey Second: Director Puch
 - Aye: Puch, Lohrentz, Dorsey, Hammons, Royes, and Matthews
 - Nay: 0
 - Abstain: Hautau
 - Meeting minutes from 3/27/2020 were then approved with unanimous consent (7-0).
 - Motion: Director Hammons Second: Director Lohrentz
 - Aye: Puch, Hautau, Lohrentz, Dorsey, Hammons, Royes, and Matthews
 - Nay: 0

G. COMMUNICATIONS

- RMCS Executive Director's Report:
 - Executive Director/Superintendent Mannion provided updates regarding the public lottery held on April 15, 2020 at 4 p.m.
- Outreach Report:
 - None
- Finance Report:
 - All BOD members are reminded to complete their Form 700s.
- Advocacy Report:
 - None
- Marketing Report:

- None

- Foundation/FundraisingReport:

- None

Future Agenda Items

The following items will be discussed at a future BOD Meeting: BOD agenda format, COVID-19 update, LCAP.

● ADJOURNMENT

- Motion to adjourn the meeting at 7:54 PM. The motion passed with unanimous consent (7-0).
 - Motion: Director Dorsey Second: Director Royes
 - Aye: Puch, Hautau, Lohrentz, Dorsey, Hammons, Royes, and Matthews
 - Nay: 0

Future Meeting Dates:

May 13, 2020, 5:00pm

June 24, 2020, 5:00pm

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.