

**REGULAR MEETING OF THE
RIVER MONTESSORI CHARTER SCHOOL (RMCS) BOARD OF DIRECTORS**

RIVER MONTESSORI CHARTER SCHOOL
3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414
April 14,, 2021
5:00 PM

MEETING MINUTES

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website
www.rivermontessoricharter.org

The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Location(s): Virtual: Zoom Meeting: <https://us02web.zoom.us/j/89335730882?pwd=bTRWtGYxbnFnUXduWEhva1IOWGRaUT09>
Meeting ID: 893 3573 0882 Password: 4z5WfS

A. Call to Order

- Director Prosser called the meeting to order at 5:05 PM.
- In attendance: Directors Lohrentz, Hammons, Dorsey, Prosser, Strong & Matthews
- Director Hautau joined at 5:16 p.m.
- Staff: Executive Director & Superintendent, Kelly Griffith Mannion, Business Manager David Yarbrough
- Absent: Director Liu

B. RMCS Mission & Vision

- Director Strong read the RMCS Mission and Vision statements.

C. Public Comment

- No public comment

D. Approval of Agenda

- Agenda reviewed and discussed. Recommendation to postpone item #2 under Board Development. Recommendation to skip items 3, 4, 6, 8, 9, & 10, under G - Communications. Meeting agenda was then approved with unanimous consent (6-0).
 - o Motion: Director Hammons Second: Director Dorsey
 - o Aye: Directors Dorsey, Hammons, Hautau, Lohrentz, Matthews, Prosser, & Strong
 - o Nay: 0
 - o Abstentions: 0

E. Board Development:

1. Discussion: Effective Board Governance - Brown Act Discussion: On-Line Training Workshop now available on the CSDC website.
2. Discussion: *Creating An Effective Governing Board Guidebook, Chapter 5, Board Role in Strategic Planning And Thinking*. Removed from Agenda. Clarification on resignation of Director Neeley. RMCS Website need to be updated with current BOD and positions.

F. Approve Minutes:

- March 10, 2021 Minutes - BOD meeting minutes for 03/10/21 approved unanimously (6-0)
 - o Motion: Director Matthews Second: Director Prosser
 - o Aye: Directors Dorsey, Hammons, Hautau, Lohrentz, Matthews & Prosser
 - o Nay: 0
 - o Abstentions: Strong

G. Communications:

1. **RMCS Executive Director's Report** – ED&S Mannion provided updates regarding Operations, Community, and Montessori Education Program.

- a. First full week of return to campus. Two days so far of all classes. Students' joy abounds.
- b. Flexibility in assessment requirements: CAASPP not required for 2020-2021. Local assessments meet requirements and continue as scheduled.
- c. Events: Sustainability Fair next week, Enrollment Lottery on April 27, 2021
- d. Sixth Year Promotion will be virtual, modeled after 2020's success with virtual mo
- e. Operations – Michelle Leonard has resigned and new Business Manager David Yarbrough was introduced.
- f. 700 form update

- 2. **Outreach Report** – New bilingual office staff to support families and to assist and facilitate increased outreach
- 3. **Finance Report** – No report
- 4. **River Montessori Foundation Report** – No report
- 5. **Advocacy Report** – No report; to be discussed at retreat
- 6. **Marketing Report** – No report
- 7. **Development Committee** – No report; to be discussed at retreat
- 8. **Facilities Report** – No report
- 9. **Strategic Plan** – No report
- 10. **Policies** – No report

H. Items for Board Consideration:

- 1. Discussion & Action: COVID-19 Update – ED&S Mannion provided an update regarding the Sonoma County move to Orange Tier. Protocols are being implemented and working well. Faculty and staff have taken Covid-19 training.
- 2. Discussion & Action: COVID-19 Budget Update - AB86 Requirements met. Advised that state templates for funding are forthcoming.
- 3. Discussion & Action: Board Committees - Discussion only of various committees needed including Strategic Planning Committee -More discussion at the Retreat.
 - Director Lohrentz will work Ad Hoc with Business Manager Yarborough on quarterly finance presentations. Director Matthews will work Ad Hoc with Executive Director & Superintendent Mannion to update and present policy discussions at future meetings.
- 4. Discussion & Action: Update Bank Account Signatures. Discussion to remove former BOD Chair Puch and add Business Manager Yarbrough. Motion passed unanimously (7-0)
 - Motion: Director Matthews Second: Director Hammons
 - Aye: Directors Hautau, Lohrentz, Hammons, Dorsey, Strong, Prosser, & Matthews
 - Nay: 0
 - Abstentions: 0
- 5. Discussion & Action: Summer Retreat - Discussion of possible date. In person meeting June 26, 2021 Location TBD. Motion passed unanimously (7-0)
 - Motion: Director Prosser Second: Director Hautau
 - Aye: Directors Hautau, Lohrentz, Hammons, Dorsey, Strong, Prosser, & Matthews
 - Nay: 0
 - Abstentions: 0

I. Future Agenda Items – Add Election of Secretary, Strategic Planning Committee, 2021-22 BOD Meeting Calendar, Retreat Agenda

- J. **Adjournment** - Motion to adjourn the meeting at 6:47 PM. The motion passed with unanimous consent (7-0).
 - o Motion: Director Matthews Second: Director Dorsey
 - o Aye: Directors: Hautau, Lohrentz, Hammons, Dorsey, Strong, Prosser, & Matthews
 - o Nay: 0
 - o Abstentions: 0

Notices

Future Meeting Date(s):

Virtual Meetings: 5 p.m., On-Campus Meetings: 6:30 p.m. TBD pending health directives.
 May 12, 2021 June 23, 2021

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