



## MEETING MINUTES: FEBRUARY 10, 2021, 5:00 p.m. REGULAR MEETING OF THE RMCS BOARD OF DIRECTORS

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website: [www.rivermontessoricharter.org](http://www.rivermontessoricharter.org)

The regular meeting of the Governing Board is held in public and advertised in accordance with the Brown Act.

**Location(s):** Virtual: Zoom Meeting: <https://us02web.zoom.us/j/89335730882?pwd=bTRWTGYxbnFnUXduWEhva1lOWGRaUT09>  
Meeting ID: 893 3573 0882 Password: 4z5WfS

### A. Call to Order

- Director Hautau called the meeting to order at 5:05 PM.
- In attendance: Directors Hautau, Lohrentz, Hammons, Dorsey, Prosser, & Neeley
- Staff: Kelly Griffith Mannion, Executive Director & Superintendent, Michelle Leonard, CBO
- Absent: Director Puch, Matthews, Strong and Liu
- Director Strong joined at 5:35pm
- Director Matthews joined at 5:44pm

### B. RMCS Mission & Vision

- Director Lohrentz read the RMCS Mission and Vision statements.

### C. Public Comment

- None

### D. Approval of Agenda

- Agenda reviewed and discussed. Recommendation to skip board development discussion (E). Meeting agenda was then approved with unanimous consent (6-0).
  - o Motion: Prosser Second: Director Dorsey
  - o Aye: Directors Hautau, Lohrentz, Hammons, Dorsey, Prosser, & Neeley
  - o Nay: 0
  - o Abstentions: 0

### E. ~~Board Development:~~

- ~~1. Discussion: Effective Board Governance – Brown Act Discussion~~
- ~~2. Discussion: Equity & Inclusion~~

### F. Approve Minutes:

- January 13, 2021 Minutes - BOD meeting minutes for 01/13/21 approved unanimously (6-0)
  - o Motion: Hautau Second: Director Prosser
  - o Aye: Directors Hautau, Lohrentz, Hammons, Dorsey, Prosser, & Neeley
  - o Nay: 0
  - o Abstentions: 0

### G. Communications:

1. **RMCS Executive Director's Report** – Executive Director & Superintendent Mannion provided updates regarding Montessori Education Program, Operations, and Community
  - a. Curriculum delivered via DL with robust lesson schedule, Sp Ed services and assessments continue per IEPs, Student Services team provides support for students who are struggling or require Re-Engagement meetings
  - b. Events – Kindness Week, Sixth-Year Student Virtual Overnight
  - c. A new substitute guide has started to shadow, understudy, and to lead while the Yuba guide is on maternity leave.
  - d. Student Move-Up visits scheduled during Montessori week to welcome Ks to Lower Elementary and 3rds to Upper El.
  - e. Social emotional support with families and students has been a priority
  - f. Operations- Intent to Reenroll forms have gone out, electronic systems improving, working on policies, LCAP review and planning process

- g. Community – Parent University: Moving Up for transitioning families. Enrollment applications are coming in strong.
- 2. **Outreach Report** – Nothing to report
- 3. **Finance Report**– CBO Leonard gave an update on the latest Finance committee meeting with Director Puch, and Lohrentz. Plan moving forward is to submit quarterly budget reports to BOD for review and approval. Filed for forgiveness of the PPP loan; waiting for response.
- 4. **River Montessori Foundation Report** – Nothing to report
- 5. **Advocacy Report** – Nothing to report
- 6. **Marketing Report** – Nothing to report
- 7. **Development Committee** – Nothing to report
- 8. **Strategic Plan** – Director Hautau has uploaded a pdf dashboard of previous strategic plan, recommendation to use as template for future planning.
- 9. **Policies** – Director Prosser gave an update to review the policies starting tonight. The goal will be to review 2-3 policies a month.

**H. Items for Board Consideration:**

- 1. **Discussion & Action: COVID-19 Educational and Fiscal Update** – ED&S Mannion updated group that they are waiting on pending legislation for clarification on requirements for re-opening. SCOE is planning to roll out vaccinations for the district, contingent on availability of vaccines. If it goes as planned, vaccinations should be complete the first weeks of April.
- 2. **Discussion & Action: Next Quarter Learning Model** – ED&S Mannion led a discussion on latest requirements to plan for re-opening. Revisit discussion on March 10, meeting.
- 3. **Discussion & Action: Board Duties and Responsibilities- Delegation of Power** – Director Hautau reviewed the Delegation of Power policy and presented for approval. Motion passed unanimously (8-0)
  - o Motion: Director Dorsey Second: Director Hautau
  - o Aye: Directors Hautau, Lohrentz, Hammons, Dorsey, Prosser, Strong, Matthews, & Neeley
  - o Nay: 0
  - o Abstentions: 0
- 4. **Discussion & Action: Code of Ethics for Board Members** - Director Hautau reviewed the Code of Ethics for Board Members policy and presented for approval. Motion passed unanimously (8-0)
  - o Motion: Director Dorsey Second: Director Hautau
  - o Aye: Directors Hautau, Lohrentz, Hammons, Dorsey, Prosser, Strong, Matthews, & Neeley
  - o Nay: 0
  - o Abstentions: 0
- 5. **Discussion & Action: School Board Meetings** - Brown Act Compliant - Director Hautau reviewed the Brown Act Compliance policy and presented for approval. Motion passed unanimously (8-0)
  - o Motion: Director Dorsey Second: Director Hautau
  - o Aye: Directors Hautau, Lohrentz, Hammons, Dorsey, Prosser, Strong, Matthews, & Neeley
  - o Nay: 0
  - o Abstentions: 0
- 6. **Discussion & Action: Comprehensive School Site Safety Plan** - CBO Leonard presented the updated School Site Safety Plan for approval. Motion passed unanimously (8-0)
  - o Motion: Director Prosser Second: Director Hautau
  - o Aye: Directors Hautau, Lohrentz, Hammons, Dorsey, Prosser, Strong, Matthews, & Neeley
  - o Nay: 0
  - o Abstentions: 0
- 7. **Discussion & Action: Development/Advisory Committee** – Discussed the desire to start a standing committee around Development, including plans to expand the school. Limited interest by 4 board members, but overall agreement was we push this to a future BOD meeting to discuss further.

**I. Future Agenda Items –**

- a. Revisit Development/Advisory Committee
- b. Plan to have a Facilities report added under section G communications.

**J. Adjournment** - Motion to adjourn the meeting at 7:10 PM. The motion passed with unanimous consent (8-0).

- o Motion: Director Prosser Second: Director Dorsey
- o Aye: Directors: Hautau, Lohrentz, Hammons, Dorsey, Prosser, Matthews, Strong & Neeley
- o Nay: 0

**Notices**

**Future Meeting Date(s):**

Virtual Meetings: 5 p.m., On-Campus Meetings: 6:30 p.m. TBD pending health directives.

<b>TBD (RETREAT, 9A-4P)</b>	March 10, 2021	May 12, 2021
	APRIL 14, 2021	June 23, 2021