

**REGULAR MEETING OF THE
RIVER MONTESSORI CHARTER SCHOOL (RMCS) BOARD OF DIRECTORS**
RIVER MONTESSORI CHARTER SCHOOL
3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414
January 13, 2021
5:00 PM

MEETING MINUTES

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org

The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Location(s): Virtual: Zoom Meeting:

<https://us02web.zoom.us/j/89335730882?pwd=bTRWVGYxbnFnUXduWEhva1IOWGRaUT09>

Meeting ID: 893 3573 0882 Password: 4z5WfS

A. Call to Order

- Director Puch called the meeting to order at 5:05 PM.
- In attendance: Directors Puch, Hautau, Lohrentz, Matthews, Hammons, Dorsey, Prosser, & Strong
- Staff: Kelly Griffith Mannion, Executive Director & Superintendent, Michelle Leonard, CBO
- Left prior to end of meeting: Director Hautau left the meeting after policies(G9), 6pm

B. RMCS Mission & Vision

- Director Dorsey read the RMCS Mission and Vision statements.

C. Public Comment

- None

D. Approval of Agenda

- Agenda reviewed and discussed. Recommendation for removal of board development discussion (E1) until February meeting. Meeting agenda was then approved with unanimous consent (8-0).
 - o Motion: Puch Second: Director Prosser
 - o Aye: Directors Puch, Hautau, Lohrentz, Matthews, Hammons, Dorsey, Prosser, Strong
 - o Nay: 0
 - o Abstentions: 0

E. Board Development:

- ~~1. Discussion: Effective Board Governance – Brown Act Discussion~~
2. **Discussion: Equity & Inclusion** – Update from Director Dorsey on the results of the BOD survey. Next steps: continue recruiting efforts to build a diverse board.

F. Approve Minutes:

1. **October 14, 2020 Minutes-Corrected** - BOD meeting minutes for 10/14/2020 approved unanimously (6-0)
 - o Motion: Director Hautau Second: Director Hammons
 - o Aye: Directors Puch, Hautau, Lohrentz, Matthews, Hammons, Dorsey
 - o Nay: 0
 - o Abstentions: Directors Prosser, Strong
2. **November 4, 2020 Minutes-Corrected** - BOD meeting minutes for 11/04/2020 approved unanimously (4-0)
 - o Motion: Director Hammons Second: Director Matthews
 - o Aye: Directors Puch, Hautau, Matthews, Hammons
 - o Nay: 0
 - o Abstentions: Directors Strong, Dorsey, Lohrentz,
3. **December 9, 2020 Minutes-C** - BOD meeting minutes for 12/09/2020 approved unanimously (6-0)
 - o Motion: Director Matthews Second: Director Prosser

- o Aye: Directors Puch, Hautau, Matthews, Hammons, Prosser, Strong
- o Nay: 0
- o Abstentions: Director Lohrentz

G. Communications:

1. **RMCS Executive Director’s Report** – Executive Director & Superintendent Mannion provided updates regarding Operations, Community, and Montessori Education Program.
 - a. Events - Visual and Performing Arts event completed, planning 6Sixth-Year Student Virtual Overnight
 - b. Local student assessments in progress, planning for the implementation of ELPAC and CAASPP.
 - c. Working on policies, compliance, and enrollment.
 - d. Hispanic Family Gathering, community feedback/survey results
2. **Outreach Report** – Nothing to report
3. **Finance Report**– Nothing to report
4. **River Montessori Foundation Report** – Nothing to report
5. **Advocacy Report** – Nothing to report
6. **Marketing Report** – Nothing to report
7. **Development Committee** – Nothing to report
8. **Strategic Plan** – Nothing to report
9. **Policies** – Director Prosser gave an update on the plan for managing regular review of board policies leveraging an annual calendar. Agreement to review policy placement by category as well as 1 to 2 policies at subsequent BOD meetings.

H. Items for Board Consideration:

1. **Discussion & Action: COVID-19 Update** – Direction from state/CDE is still in holding pattern for return to classroom.
2. **Discussion & Action: Budget Update** – CBO Leonard gave an update for current spend vs. budget. New funding coming available, does not appear if RMCS will qualify. State announced a proposal to reduce deferrals by two thirds.
3. **Discussion & Action: School Accountability Report Card (SARC)** – ED&S Mannion reviewed the SARC and presented for approval. Motion passed unanimously (6-0)
 - o Motion: Director Prosser Second: Director Dorsey
 - o Aye: Directors Puch, Lohrentz, Matthews, Dorsey, Prosser, Strong
 - o Nay: 0
 - o Not present: Director Hammons (Stepped out of mtg during this item)
4. **Discussion & Action: Uniform Complaint Policy and Procedures** – ED&S Mannion reviewed the UCP and presented for approval. Motion passed unanimously (7-0)
 - o Motion: Director Hammons Second: Director Strong
 - o Aye: Directors Puch, Lohrentz, Matthews, Hammons, Dorsey, Prosser, Strong
 - o Nay: 0
5. **Discussion & Action: Board Retreat** – Discussed need and potential new dates for the board retreat. Agreement to postpone retreat and revisit in May.
6. **Discussion & Action: Development/Advisory Committee** – Agreement to postpone to February meeting.

I. **Future Agenda Items** - No future agenda items

- J. **Adjournment** - Motion to adjourn the meeting at 6:47 PM. The motion passed with unanimous consent (7-0).
- o Motion: Director Matthews Second: Director Prosser
 - o Aye: Directors: Puch, Lohrentz, Matthews, Hammons, Dorsey, Prosser, Strong
 - o Nay: 0

Notices

Future Meeting Date(s):

Virtual Meetings: 5 p.m., On-Campus Meetings: 6:30 p.m. TBD pending health directives.

TBD (RETREAT, 9A-4P)	March 10, 2021	May 12, 2021
February 10, 2021	APRIL 14, 2021	June 23, 2021

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