REGULAR MEETING OF THE
RIVER MONTESSORI CHARTER SCHOOL (RMCS) BOARD OF DIRECTORS

RIVER MONTESSORI CHARTER SCHOOL
3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414
November 8, 2016
6:30 - 8:03 PM

MINUTES

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org

The regular meeting of the Governing Board held in public will be advertised and recorded in accordance with the Brown Act.

Location(s):

- ❏ RMCS Community Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954
- ❏ Norman Lorenz: 2011 U Street, Sacramento, CA 95818
- ❏ Ginny Hautau: 102 Paisano Road, Corrales NM 87048

1. CALL TO ORDER

1.1. Director Lorenz called the meeting to order at 6:30 PM.

1.2. Directors Norman Lorenz, Ginny Hautau, Eresa Puch, Ruben Mejia, Betsy Ehlen Hall, Tammy Cleland, and Eva Covarrubias were present.

2. MISSION STATEMENT

2.1. Director Hall read the mission statement.

3. PUBLIC COMMENT - None

VIsitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the Board President may increase or decrease time allowed for public comment. The Board does not respond or take action on public comments.

4. APPROVAL OF AGENDA

4.1. Postponed Fiscal Report to December Board meeting.

4.2. Moved Foundation/Fundraising Report to Communication item #1.

4.3. Agenda was approved and passed with unanimous consent (7-0-0).

5. CONSENT AGENDA

5.1. Minutes of the October 11, 2016 Board meeting were approved with a motion from Dir. Lorenz. Dir. Cleland abstained (6-0-1).

6. COMMUNICATIONS

6.1. Foundation/Fundraising Report

Julie Petersen, RMF Secretary reported on contribution check given to the school, holiday catalog, cookies sale, Copperfields donate, December Toy B Ville, holiday season bake sale, and planning for gala and walkathon next year.

6.2. Executive Director's Report

Kelly Mannion reported on the success of 'Silent Journey', prospective meeting with parents, SCOE-hosted event to address shortage of teachers, History's Mysteries, Professional Development Day, International Day, SELPA's visit, staff changes, and total current enrollment.

6.3. Business Manager, Michelle Leonard, reported on Solar Project, employee handbook, retirement plans for classified employees, and revenues and expenses' actuals versus budget.

6.4. Facilities Committee Report - nothing to report.

6.5. Policy Compliance Committee Report - nothing to report.

6.6. Positive Resolution Committee Report - nothing to report.

7. BOARD BUSINESS

7.1. There was no discussion and action on Strategic Planning.

7.2. There was no discussion and action on 2015-16 Audited Financial Statements.

7.3. The Board discussed sponsoring and hosting the December Coffee Social on December 9, 2016 from 8:00 to 9:00 AM. Dir. Lorenz moved to approve Board's sponsoring of this event. The motion passed with unanimous consent (7-0-0).

7.4. The Board discussed the Annual RMCS BOD Assessment Survey. Dir. Lorenz talked about the survey for Board members.

7.5. The Board discussed current updates regarding RMCS LCAP goals.

8. FUTURE AGENDA ITEMS

8.1. LCAP update and feedback session in December

8.2. Board member survey/assessment

8.3. March 2017 AMS conference

9. ADJOURNMENT

9.1. Dir. Lorenz moved to adjourn the meeting at 8:03 PM. The motion passed with a unanimous consent (7-0-0).

Future Meeting Dates:

December 13, 2016 - 6:30 PM
January 21, 2017 - Retreat 9 AM - 4 PM
February 14, 2017 - 6:30 PM
March 14, 2017 - 6:30 PM
April 11, 2017 - 6:30 PM
May 9, 2017 - 6:30 PM
June 27, 2017 - 6:30 PM

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item.

Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.