

River Montessori Charter School Board of Directors Finance Committee – AGENDA

3880 Cypress Drive Petaluma, CA 94954 (707) 778-6414

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org.

The regular meeting of the Governing Board, held in public, will be advertised and recorded in accordance with the Brown Act.

REGULAR MEETING: Tuesday, March 5, 2013

A. OPENING--Time: 5:00 pm

Location: RMCS Conference Room, 3880 Cypress Drive, Petaluma, CA 94954

Roll Call: Beth Laurence, Julie Parnow

B. APPROVAL- Agenda/Additions, 5 minutes

C. APPROVAL- Minutes of December 4, 2012 Meeting, 5 minutes

D. PUBLIC COMMENT

Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the President may increase or decrease the time allowed for public comment. The Board does not respond or take action on these comments.

E. Kindergarten Costs – Wendy, Finance Manager, 15 minutes

1. Discussion of costs associated with adding a Kindergarten to charter

F. Student Fee Policy & Field Trips – Wendy, Finance Manager, 15 minutes

1. Discussion of the impact of new Student Fee Policy and parent donations (contributions and fundraisers) to cover costs associated with field trips

G. Second Interim Report – Wendy, Finance Manager, 30 minutes

The Second Interim Report is the financial status of the charter for the current year and three succeeding fiscal years (through 2015-16), and reflects current activity through January 31st and budget projections as of February 28, 2013.

1. Discussion and review of Cash Flow projections for remainder of 12-13; Impact of Prop 30 passage and EPA funds, 10 minutes

2. Discussion and review of 12-13 Budget and MYP (multi-year projections), 15 minutes

I. FUTURE AGENDA ITEMS

1. Fiscal Year 2013-14 Budget Adoption and multi-year budget projections through 2016-17).

J. FUTURE MEETING DATES: Tuesday, June 11, 2013 - 6:00 PM

K. ADJOURNMENT

Instructions for Presentations to the Board by Members of the Community

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REGULAR MEETING: Tuesday, June 4, 2013

A. OPENING--Time: 6:00 pm

Location: RMCS Conference Room, 3880 Cypress Drive, Petaluma, CA 94954

Roll Call: Beth Laurence, Julie Parnow

B. APPROVAL- Agenda/Additions, 5 minutes

C. APPROVAL- Minutes from April 29, 2013

D. PUBLIC COMMENT

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E. Before and After School Supervision Program Policy – Wendy, Finance Manager, 10 minutes

Discussion and Review of policy regarding fees for River Crew, the Before and After School Supervision Program

F. 12-13 Education Protection Account (EPA) Allocation Report – Wendy, Finance Manager, 10 minutes (Proposition 30 requires the use of EPA funds be determined by the governing board at an open public meeting prior to the recording of 12-13 expenditures. It will be at each LEA's (local educational agencies) discretion to determine the format for reporting its EPA revenue and expenditures on its website.)

Discussion and review of the EPA Allocation Report for fiscal year 12-13 entitlement; approve revenues and expenditures for recommendation to the full Board for approval.

G. 12-13 and 13-14 Foundation Contributions – 20 minutes

1. Discussion of FY12-13 contributions and use of excess funds raised beyond the requested amount for the FY12-13 budget

2. Discussion and review of FY12-13 BOD financial priorities and recommendations for FY13-14 to the full Board for approval

H. 13-14 Fiscal Year Budget and Multi Year Projections – Wendy, Finance Manager, 30 minutes

1. Discussion and review of FY13-14 Budget and MYP (multi-year projections)
 - a. Review of FY13-14 revenues and expenditures
 - b. Requested FY13-14 Foundation Contributions & impact on budget
 - c. Review of MYP (FY14-15 Kindergarten, FY15-17)
2. Cash flow projections for FY13-14 and impact on Budget

F. FUTURE AGENDA ITEMS

1. Fiscal Year 13-14 First Interim Report (July 1-October 31, 2013)

G. FUTURE MEETING DATES: TBD

H. ADJOURNMENT

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REGULAR MEETING: Monday, August 5, 2013

A. OPENING--Time: 7:00 pm

Location: RMCS Conference Room, 3880 Cypress Drive, Petaluma, CA 94954

Roll Call: Beth Laurence, Julie Parnow

B. APPROVAL- Agenda/Additions, 5 minutes

C. APPROVAL- Minutes from April 29, 2013 and June 4, 2013

D. PUBLIC COMMENT

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E. Finance Update – Wendy, Finance Manager, 10 minutes

Update of actual 12-13 Education Protection Account (EPA) revenues/expenditures, brief overview of State Budget and LCFF (Local Control Funding Formula), and State funding apportionment for Common Core Standards (Board obligations)

F. 13-14 Fiscal Year Budget and Multi Year Projections – Wendy, Finance Manager, 30 minutes

1. Review of FY13-14 Budget and MYP (multi-year projections) since Adoption

- a. Budget Revisions per 45 Day Revise (review 13-14 revenues and expenditures) to be presented at the next BOD meeting

- b. Review of MYP (FY14-15 Kindergarten, FY15-17)

2. Cash flow projections for FY13-14

G. FUTURE AGENDA ITEMS

1. Fiscal Year 12-13 Unaudited Actual Financial Report

H. FUTURE MEETING DATES: September 3, 2013

I. ADJOURNMENT

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REGULAR MEETING: Tuesday, August 20, 2013

A. OPENING--Time: 6:25 pm

Location: RMCS Conference Room, 3880 Cypress Drive, Petaluma, CA 94954

Roll Call: Beth Laurence, Julie Parnow

B. APPROVAL- Agenda/Additions, 5 minutes

C. APPROVAL- Minutes from April 29, 2013, June 4, 2013 and August 5, 2013

D. PUBLIC COMMENT

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H. FUTURE MEETING DATES: October 15, 2013

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