



BOARD OF DIRECTORS MEETING AGENDA

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org

The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Annual Meeting: October 18, 2018 at 6:30 p.m.

Location(s):

- RMCS Community Meeting Room: 3880 Cypress Drive, Suite B, Petaluma CA 94954
- Norman Lorenz: 100 The City Drive S., Orange, CA 92868
- Ginny Hautau: 22 Link Street, NW, Albuquerque, NM 87120

A. Opening/Call to Order

Roll Call: Norman Lorenz, Ginny Hautau, Eresa Puch, Tim Lohrentz, Ruben Mejia, Eva Covarrubias

Staff: Kelly Griffith Mannion, Executive Director, Michelle Leonard, CBO, Julie Carolan, Administration & Communications Manager

B. Reading of RMCS Mission & Vision

Our mission at River Montessori Charter School is to provide students with a learning culture grounded in Montessori philosophy. This historically proven educational model supports the whole child, creates lifelong learners, and educates for peace. The resulting academic excellence is supported by a prepared classroom environment that inspires self-paced, individualized discovery; a love of learning; and respect for self, others, and the environment.

C. Agenda Review & Approval

D. Public Comment

Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the Board President may increase or decrease time allowed for public comment. The Board does not respond or take action on public comments.

E. Approval: Minutes from 08/08/18 & 9/14/18 Board Meetings

F. Communications:

1. Foundation/Fundraising Report
2. RMCS Executive Director's Report
3. Outreach Report
4. Finance Report
5. Facilities Report

G. Board Business

- 1. Discussion & Action: Board Development Transition & Installation of New Board Members
- 2. Discussion & Action: Board Hosting - RMF Coffee Social - Set Date
- 3. Discussion & Action: RMCS Emergency Plan Revision/Update
- 4. Discussion & Action: Board Calendar / Policy Review Planning
- 5. Discussion & Action: Form 700/update for incoming & outgoing members
- 6. Discussion: Charter Renewal Update

H. Adjournment of Board Meeting

Future Meeting Date(s):	December 13, 2018, 6:30pm	January 12, 2019, 9:00am - 4:00pm*
	March 13, 2019, 6:30pm	May 9, 2019, 6:30pm
	June 27, 2019, 6:30p	

Instructions for Presentations to the Board by Members of the Community

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[For office use only: Posted On-site: Initial_jc_/Date_10 / 15 / 18__ Posted Website: Initial_jc_/Date__ 10 / 15 / 18__]

3880 Cypress Drive, Ste B • Petaluma, CA 94954 • 707.778.6414 • www.rivermontessoricharter.org

River Montessori Charter School is an Equal Opportunity Employer and does not discriminate against any persons (actual or perceived disability, gender, gender identity or expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code or association with an individual who has any of the aforementioned characteristics).

**REGULAR MEETING OF THE
RIVER MONTESSORI CHARTER SCHOOL (RMCS) BOARD OF DIRECTORS**
RIVER MONTESSORI CHARTER SCHOOL
3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414
August 8, 2018
6:30 PM

MINUTES

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Location(s):

- RMCS Community Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954
- Norman Lorenz: 2011 U Street, Sacramento, CA 95818
- Ginny Hautau: 102 Paisano Road, Corrales NM 87048

A. CALL TO ORDER

1. Norman called the meeting to order at 6:32 PM.
2. Directors Norman Lorenz, Ginny Hautau, Tim Lohrentz, Eresa Puch, and Ruben Mejia were present. (*Absent: Eva Covarrubias*)
3. Staff present: Kelly Mannion - Executive Director, Michelle Leonard - CBO, Julie Carolan - Administration and Communications Manager, and Lorna Rochman-McEntire - Education Specialist and Student Support Services Coordinator

B. READING OF RMCS MISSION & VISION

1. Ginny read the Mission and Vision statements.

C. STUDENT PRESENTATION:

1. None

D. APPROVAL OF AGENDA

1. With the deletion of item Board Business #2, "2018-19 SELPA Contract Approval" the Meeting Agenda was approved with unanimous consent (5-0-1).
 - i. Aye: 5
 - ii. Nay: 0
 - iii. Absent: 1

E. PUBLIC COMMENT - None

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F. APPROVAL OF (DATE) MEETING MINUTES

1. Minutes of the June 26, 2018 Board meeting were approved with a motion from Norman, second from Tim, abstention from Ruben (absent on 6/26/2018), and unanimous consent. The motion passed (4-0-1).
 - i. Aye: 4
 - ii. Nay: 0
 - iii. Absent: 1
 - iv. Abstention: 1

G. COMMUNICATIONS

1. Foundation / Fundraising Report - None
2. RMCS Executive Director's Report - Kelly
 - i. SY 2018-19 is off to a great start
 - ii. Enrollment at capacity
 - iii. Administrative personnel shift in responsibilities is working well
 - iv. Facilities donation from UC Berkeley coordinated by Ruben Mejia
 - v. Upper EL new scientific approach in organizing work plan, leadership, and accountability for improvement, new Montessori learning materials for all classes (replacement and additional lessons)
 - vi. Faculty's commitment to professional development during faculty meetings
 - vii. Struggling students get daily work in their area of need at school, with family's involvement
 - viii. Parent orientation and other upcoming events
3. Outreach Report - None
4. Finance Report - Michelle
 - i. Looking into public charter school grant program. Michelle presented some key items:
 - Complete separate school
 - \$475K - \$575K possible grant
 - Application due 9/12/2018
 - Charter Petition due to authorizer on 9/12/2018 and approved by 3/14/2019
 - Priority funds based on points rubrics
5. Facilities Report - Kelly
 - i. Discussion is ongoing.

H. BOARD BUSINESS

1. Discussion & Action: Board Community Forum - Set Date: November 8, 2018 (5:00 to 6:30 PM)
 - i. Motion approved with unanimous consent (5-0-1).
2. Discussion & Action: Review and approve new At-will employees
 - i. Motion: Eresa
 - ii. 2nd: Norman
 - iii. Motion approved with unanimous consent (5-0-1).
3. Review and set board meeting dates
 - i. Changed from March 14 to March 13, 2018
 - ii. Motion: Tim
 - iii. 2nd: Eresa
 - iv. Motion approved with unanimous consent (5-0-1).

4. Discussion & Action: Kindergarten Continuance Approvals
 - i. Motion approved with unanimous consent (5-0-1).
5. Discussion & Action: New Community Member Interview & Action - Montessorian Gena Engelfreid
 - i. No action today and will move to next board meeting.
6. Discussion & Action: SSU Student Teacher Contract
 - i. Motion: Norman
 - ii. 2nd: Ruben
 - iii. Motion approved with unanimous consent (5-0-1).
7. 2017-18 CAASPP Review and summary
 - i. Lorna presented the Smarter Balanced Summative Assessments - Scale Score Achievement Percentages of Students Tested with population subgroups encompassing third to sixth grade level students.

I. ADJOURNMENT

1. Norman moved to adjourn the meeting at 8:25 PM. The motion passed with unanimous consent (5-0-1).
 - i. Aye: 5
 - ii. Nay: 0
 - iii. Absent: 1

Future Meeting Dates:

- TBD

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RIVER MONTESSORI CHARTER SCHOOL (RMCS) BOARD OF DIRECTORS**
RIVER MONTESSORI CHARTER SCHOOL
3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414
September 14, 2018
5:00 PM

MINUTES

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Location(s):

- ☐ RMCS Community Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

A. CALL TO ORDER

1. Eresa called the meeting to order at 5:01 PM.
2. Directors Tim Lohrentz, Eresa Puch, Ruben Mejia, and Eva Covarrubias were present.
(Absent: Norman Lorenz and Ginny Hautau)
3. Staff present: Kelly Mannion - Executive Director, Michelle Leonard - CBO, and Julie Carolan - Administration and Communications Manager

B. APPROVAL OF AGENDA

1. Meeting Agenda was approved with a motion from Ruben, second from Eva, and unanimous consent (4-0-2).
 - i. Aye: 4
 - ii. Nay: 0
 - iii. Absent: 2

C. PUBLIC COMMENT - None

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D. BOARD BUSINESS

1. Discussion & Action: 2018-19 Unaudited Financials for 2017-18
 - i. Tim provided a summary of the Finance Committee's meeting on 9/7/2018.
 - ii. Ruben asked a question regarding the worker's compensation variance and Michelle provided an explanation that the Board accepted.
 - iii. The Finance Committee recommended to the Board the approval of the 2018-19 Unaudited Financials for 2017-18.
 - iv. The Board approved the 2018-19 Unaudited Financials for 2017-18 with a motion from Ruben, second from Eva, and unanimous consent (4-0-2).
 - Aye: 4
 - Nay: 0

- Absent: 2

E. ADJOURNMENT

1. Eresa moved to adjourn the meeting at 5:13 PM. The motion passed with a second from Ruben and unanimous consent (4-0-2).
 - i. Aye: 4
 - ii. Nay: 0
 - iii. Absent: 2

Future Meeting Dates:

- October 18, 2018 - 6:30 PM (Annual)
- December 13, 2018 - 6:30 PM
- January 12, 2019 - 9:00 AM to 4:00 PM (Board Retreat)
- March 13, 2019 - 6:30 PM
- May 9, 2019 - 6:30 PM
- June 27, 2019 - 6:30 PM

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