

**REGULAR MEETING OF THE
RIVER MONTESSORI CHARTER SCHOOL (RMCS) BOARD OF DIRECTORS**
RIVER MONTESSORI CHARTER SCHOOL
3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414
September 14, 2018
5:00 PM

MINUTES

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org

The regular meeting of the Governing Board held in public will be advertised and recorded in accordance with the Brown Act.

Location(s):

- ☐ RMCS Community Room, 3880 Cypress Drive, Suite B, Petaluma, CA 94954

A. CALL TO ORDER

1. Eresa called the meeting to order at 5:01 PM.
2. Directors Tim Lohrentz, Eresa Puch, Ruben Mejia, and Eva Covarrubias were present.
(Absent: Norman Lorenz and Ginny Hautau)
3. Staff present: Kelly Mannion - Executive Director, Michelle Leonard - CBO, and Julie Carolan - Administration and Communications Manager

B. APPROVAL OF AGENDA

1. Meeting Agenda was approved with a motion from Ruben, second from Eva, and unanimous consent (4-0-2).
 - i. Aye: 4
 - ii. Nay: 0
 - iii. Absent: 2

C. PUBLIC COMMENT - None

Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the Board President may increase or decrease time allowed for public comment. The Board does not respond or take action on public comments.

D. BOARD BUSINESS

1. Discussion & Action: 2018-19 Unaudited Financials for 2017-18
 - i. Tim provided a summary of the Finance Committee's meeting on 9/7/2018.
 - ii. Ruben asked a question regarding the worker's compensation variance and Michelle provided an explanation that the Board accepted.
 - iii. The Finance Committee recommended to the Board the approval of the 2018-19 Unaudited Financials for 2017-18.
 - iv. The Board approved the 2018-19 Unaudited Financials for 2017-18 with a motion from Ruben, second from Eva, and unanimous consent (4-0-2).
 - Aye: 4
 - Nay: 0

- Absent: 2

E. ADJOURNMENT

1. Eresa moved to adjourn the meeting at 5:13 PM. The motion passed with a second from Ruben and unanimous consent (4-0-2).
 - i. Aye: 4
 - ii. Nay: 0
 - iii. Absent: 2

Future Meeting Dates:

- October 18, 2018 - 6:30 PM (Annual)
- December 13, 2018 - 6:30 PM
- January 12, 2019 - 9:00 AM to 4:00 PM (Board Retreat)
- March 13, 2019 - 6:30 PM
- May 9, 2019 - 6:30 PM
- June 27, 2019 - 6:30 PM

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.