



SPECIAL MEETING/RETREAT OF THE RMCS BOARD OF DIRECTORS

August 22, 2021, 1:00 - 4:00 p.m.

Approved Minutes

Location(s)

☐ Virtual: Zoom Meeting <https://us02web.zoom.us/j/89335730882?pwd=bTRWTGYxbnFnUXduWEhva1IOWGRaUT09>

Meeting ID: 893 3573 0882 **Password:** 4z5WfS

A. Call to Order

Director Lohrentz called to order at 1:01pm

Present: Directors Dorsey, Hammons, Hautau, Lohrentz, Matthews, Strong, Executive Director Mannion, Business Manager Conde.

Absent: Director Liu

B. RMCS Mission & Vision: Read by Director Hautau

C. Public Comment: None

D. Approval of Agenda

Changes: E6 to be considered after section F is completed. Postpone E3.

Motion: Director Matthews

Second: Director Strong

Aye: Dorsey, Hammons, Hautau, Lohrentz, Matthews, Strong

Nay: 0

Abstentions: 0

E. Items for Board Consideration

1. Discussion & Action: Announcement of Chair Resignation and Election of New BOD Chair Director
Prosser has submitted her resignation from the RMCS Board due to a family member being hired as a substitute.
Motion: to accept resignation: Director Strong
Second: Director Hautau
Aye: Dorsey, Hammons, Hautau, Lohrentz, Matthews, Strong
Nay: 0
Abstentions: 0
2. Discussion & Action: New Board Officers
Motion: to designate Director Hautau as acting Chairman: Director Strong
Second: Director Matthews
Aye: Dorsey, Hammons, Hautau, Lohrentz, Matthews, Strong
Nay: 0
Abstentions: 0
3. Discussion & Action: Bank Signatures
Motion: to designate Director Lohrentz, Treasurer and Director Matthews, Secretary in addition to Executive Director and Superintendent Mannion, and Business Manager Conde as authorized signers on RMCS bank accounts: Director Hautau
Second: Director Strong
Aye: Dorsey, Hammons, Hautau, Lohrentz, Matthews, Strong
Nay: 0

Abstentions: 0

4. Discussion & Action: Admissions Policy (Postponed)
5. Discussion & Action: Registration of Visitors/Guests/Volunteers Policy
Motion: to accept the policy with verbiage amended for inclusive pronouns: Director Hautau
Second: Director Strong
Aye: Dorsey, Hammons, Hautau, Lohrentz, Matthews, Strong
Nay: 0
Abstentions: 0
6. Discussion & Action: Attendance Policy
Motion: to accept the policy as written: Director Hammons
Second: Director Strong
Aye: Dorsey, Hammons, Hautau, Lohrentz, Matthews, Strong
Nay: 0
Abstentions: 0
7. Discussion & Action: BOD Committees and Task Forces (Postponed after F)

F. Board Development

1. Board of Directors Development/Retreat Launch
Chair Hautau and Guest Facilitator, Mollie Prosser facilitated the RMCS Board's discussion regarding the RMCS Board Vision and Potential Actions, including RMCS Board of Directors Expectations, Job Descriptions, Recommitment "Pledge," Google Docs Instruction, and a Board Calendar

E. Items for Board Consideration (continued)

7. Discussion & Action: BOD Committees and Task Forces
Discussion re: Marketing Committee should be in partnership with the Foundation with goals:
 1. Enrollment and retention
 2. Awareness of River
 3. Goodwill and relationship with the communityMotion: to create a Marketing Committee with Directors Dorsey and Strong and a Facilities Committee with Directors Hautau and Matthews: Director Matthews
Second: Director Hautau
Aye: Dorsey, Hammons, Hautau, Lohrentz, Matthews, Strong
Nay: 0
Abstentions: 0

G. Future Agenda Items

1. All Directors need to read the By-laws by the next meeting and read and sign the Agreement to Serve and Code of Conduct.
2. Taskforce reports should be presented from each committee at each Board Meeting
3. Director Hammons will be sending out a communication for all
4. For the next agenda we will consider an accelerated pace and standing items
5. Directors should be looking ahead to the next meeting to be prepared

H. Adjournment

Motion to adjourn at 5:01 p.m.: Director Hautau
Second: Director Matthews
Aye: Dorsey, Hammons, Hautau, Lohrentz, Matthews, Strong
Nay: 0
Abstentions: 0

Notices:

Future Meeting Date(s): Virtual Meetings: 5 p.m., On-Campus Meetings: 6:30 p.m. TBD pending health directives.

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| September 8, 2021 | January 12, 2022 | May 11, 2022 |
| October 13, 2021 | February 9, 2022 | June 9, 2022 |
| November 10, 2021 | March 9, 2022 | |
| December 8, 2021 | April 13, 2022 | |

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website www.rivermontessoricharter.org
The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.

I, Judith Matthews, Secretary of the RMCS Board of Directors, hereby certify that these minutes were approved at the 11/10/21 RMCS Board Meeting.

Electronic Signature:

Judith Matthews
Secretary, RMCS Board of Directors

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