## Brief Montessori Guide



- Together we are committed to the following practices:
- We model social behavior for the children so that we are the epitome of calm, peace, grace, and consideration. Voices are calm and soft and word choice is positive, nurturing, and encouraging of efforts and development.
- Children are allowed to work uninterrupted. Individual process, cycles of activity, and thought process are respected. We are patient and wait for a child to discover his or her own epiphanies and understanding.
- Our classrooms are multi-age and children are supported in participating on varying levels during any activity. Children have the right to participate or not participate.
- We take a developmental approach in all situations. When preparing lessons or activities or working out a social disagreement, we observe and then ask the question, "What does the child need developmentally in this situation?"
- We focus on respect for the child and the student community. This respect manifests
  itself in: a gentle manner; quiet to moderate voice; questions or reflective inquiry
  rather than commands or directives; and consensus with all students involved and
  included.
- If you have any questions regarding how to work within a Montessori classroom, please call 707-778-6414 and set up an appointment with our Executive Director, Kelly Griffith Mannion.

## Volunteer Basics

- 1. Sign in at the front office in the building visitor log and get a badge. Record your hours in the volunteer logbook.
- 2. Obtain a TB clearance and submit to the office prior to working in the classroom.
- 3. Obtain a LiveScan clearance prior to driving on a field trip or any other volunteer activity where you will be alone supervising children. Please contact the school office for assistance with LiveScan.
- 4. Please be on time.
- 5. Notify the volunteer coordinator or the school office ahead of time if you are going to miss your volunteer timeslot.
- 6. If volunteering in the classroom, follow the teacher's guidelines and direction.
- 7. If you feel that additional support is needed when you are assisting a struggling child, please stop the child's inappropriate action and immediately notify a school staff member.
- 8. If a child becomes injured (serious injuries call 911), notify a staff member immediately, and walk the child to the front desk for care.
- 9. Be respectful of school liabilities by not bringing other children to school when volunteering.
- 10. Seek the support of school administration with any questions.
- 11. Be respectful of school practices.