

**REGULAR MEETING OF THE  
RIVER MONTESSORI CHARTER SCHOOL (RMCS) BOARD OF DIRECTORS**  
RIVER MONTESSORI CHARTER SCHOOL  
3880 Cypress Drive, Suite B, Petaluma CA 94954 (707)778-6414  
March 11, 2020  
6:30 PM

**MINUTES**

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website [www.rivermontessoricharter.org](http://www.rivermontessoricharter.org)

The regular meeting of the Governing Board held in public will be advertised and recorded in accordance with the Brown Act.

**Location(s):**

- RMCS Community Meeting Room: 3880 Cypress Drive, Suite B, Petaluma CA 94954

- **CALL TO ORDER**

- Director Lohrentz called the meeting to order at 6:46 PM.
- Directors Puch (arrived 7:03pm), Royes, Hammons, Matthews, Dorsey, and Lohrentz were present.
- Staff present: Kelly Griffith Mannion, Executive Director/Superintendent, Michelle Leonard, Chief Business Officer

- **READING OF RMCS MISSION & VISION**

- Director Lohrentz read the Mission and Vision statements.

- **PUBLIC COMMENT - None**

*Visitors are allowed to address the Board for up to three (3) minutes on items not on the agenda for a total of 15 minutes per topic. With Board consent, the Board President may increase or decrease time allowed for public comment. The Board does not respond or take action on public comments.*

- **APPROVAL OF MEETING AGENDA**

- Agenda for the meeting was reviewed. Executive Director/Superintendent Mannion suggested edits to the agenda (remove E.7, move G above E). Meeting agenda was then approved with unanimous consent (5-0).
  - Motion: Director Dorsey      Second: Director Matthews
  - Aye: Dorsey, Hammons, Royes, Matthews, and Lohrentz
  - Nay: 0

- **APPROVAL OF CONSENT AGENDA**

- BOD meeting minutes for 12/11/2019 and 2/8/2020 were reviewed. Executive Director/Superintendent Mannion suggested edit to the 2/8/2020 minutes. Consent Agenda was then approved with unanimous consent (5-0).
  - Motion: Director Dorsey      Second: Director Royes
  - Aye: Dorsey, Hammons, Royes, Matthews, and Lohrentz
  - Nay: 0

- **COMMUNICATIONS**

- RMCS Executive Director's Report:
  - Executive Director/Superintendent Mannion provided updates regarding Events, Education Program, Operations, and Human Relations. Updates included: musical concerts during the day were a big success as all students were present, mobile planetarium and inclusion presentations were enjoyed by the students, UL trip to Westminster went well, Executive Director's lunch with UL students going well, students are preparing for CAASPP, Student Move-Up visits went well, partnership meetings are in process this week, investigating distance education, transition with new registrar/office administrator is successful, RMCS authorizer visited the school in February and expressed confidence in RMCS at visit and at the OAUSD Feb 13, 2020, board meeting, professional development positive for faculty, perspective parent meetings are going well, looking to increase Transparent Classroom usage, the cultural sensitivity group was inspiring, and an update on the current steps RMCS is taking to decrease the risk of transmission of COVID-19.
- Outreach Report:
  - None
- Finance Report:
  - Facilities grant through the California Department of Education was not awarded to RMCS. State has already agreed to approve J13 if needed for days missed due to school closure for COVID-19.
- Advocacy Report:
  - None
  -
- Marketing Report:
  - Basic marketing strategy is ready for review.
- Foundation/Fundraising Report:
  - None

- **BOARD BUSINESS**

- Discussion & Action: Complaint Policy
  - Discussion surrounding RMCS Complaint Policy. General Complaint Policy was then approved with unanimous consent (6-0).
    - Motion: Director Matthews                      Second: Director Royes
    - Aye: Puch, Dorsey, Hammons, Royes, Matthews, and Lohrentz
    - Nay: 0
- Discussion & Action: 2020-2021 School Calendar
  - Discussion surrounding 2020-2021 School Calendar. 2020-2021 School Calendar was then approved with unanimous consent (6-0).
    - Motion: Director Puch                      Second: Director Dorsey
    - Aye: Puch, Dorsey, Hammons, Royes, Matthews, and Lohrentz
    - Nay: 0
- Discussion & Action: BOD Agenda Format
  - Moved to next meeting
- Discussion & Action: School Safety Plan
  - Discussion surrounding the new School Safety Plan. The School Safety Plan was then approved with unanimous consent (6-0).
    - Motion: Director Royes                      Second: Director Matthews
    - Aye: Puch, Dorsey, Hammons, Royes, Matthews, and Lohrentz
    - Nay: 0
- Discussion & Action: Auditor Selection
  - Discussion surrounding the selection for utilizing CliffordLarsonAllen [sic] LLP as the auditor again this year. CliffordLarsonAllen [sic] LLP was then approved with unanimous consent (6-0).
    - Motion: Director Matthews                      Second: Director Puch
    - Aye: Puch, Dorsey, Hammons, Royes, Matthews, and Lohrentz
    - Nay: 0
- Discussion & Action: 2nd Interim Review
  - Discussion surrounding the 2nd Interim Review. The 2nd Interim Review was then approved with unanimous consent (6-0).
    - Motion: Director Dorsey                      Second: Director Puch
    - Aye: Puch, Dorsey, Hammons, Royes, Matthews, and Lohrentz
    - Nay: 0
- Discussion & Action: 2018 Tax Return
  - Discussion surrounding the 2018 Tax Return. The 2018 Tax Return was then approved with unanimous consent (6-0).
    - Motion: Director Matthews                      Second: Director Royes
    - Aye: Puch, Dorsey, Hammons, Royes, Matthews, and Lohrentz
    - Nay: 0

