



**REGULAR MEETING OF THE  
RMCS BOARD OF DIRECTORS**  
APPROVED MINUTES: January 10, 2024, 6:00 p.m.

**Location(s)**

3880 Cypress Drive, Suite B, Petaluma CA 94954  
22 Link Street, NW, Albuquerque, NM 87120

**A. CALL TO ORDER**

Director Matthews called the meeting to order at 6:18 pm

Roll Call: Directors Akognon, Hautau, Lohrentz, Matthews

Absent: Director Hammons

Also Present: Executive Director Griffith Mannion, Rich McNeel, Catherine Thorpe

**B. RMCS MISSION & VISION**

Read by Kelly Griffith Mannion

**C. PUBLIC COMMENT**

None.

**D. APPROVAL OF AGENDA**

Motion to approve as amended by Director Lohrentz, 2nd Director Akognon

Aye: Directors Akognon, Hautau, Lohrentz, Matthews

Nay: 0, Abstentions: 0

**E. BOARD DEVELOPMENT**

None.

**F. APPROVE MINUTES**

**1. December 13, 2023**

Motion to approve as amended by Director Akognon, 2nd Director Lohrentz

Aye: Directors Akognon, Hautau, Lohrentz, Matthews

Nay: 0, Abstentions: 0

**G. COMMUNICATIONS**

**1. Executive Director's Report:** Kelly Griffith Mannion reported highlights in: *Curriculum* – 5th and 6th years are doing some great and important work; *Faculty + Staff* – all have come back well-rested and excited for the new year, finalized a hire in the office as a business coordinator just before break, and the Upper EI collaborative teaching teams are working really well; *Enrollment* – season is upon us with seven new students starting this week.

**2. Finance Report:** Rich McNeel went over the financials for December noting very few changes. Cash on hand is \$481,000. No borrowing is projected. We discussed the state budget and the latest news of the deficit.

**3. River Montessori Foundation Report:** Catherine reported that the Creator Faire is in 10 days and the FOundation is very excited and anticipates \$25-30K, which is then followed by the walk-a-thon.

**4. Marketing Report:** Seven new students enrolled and attended school this week.

**5. Facilities Report:** No report.

**H. ITEMS FOR BOARD CONSIDERATION**

**1. Bylaws** - Postponed.

## 2. Potential Grants + Fundraising - No report.

**3. SARC** - We are working with a new organization for the SARC, same as we did with LCAP. The information needed has not auto-populated and is not ready to present for approval tonight. We will need a quick one-agenda item meeting to be scheduled before the February 1st deadline. Proposed date is 1/24 at 6:00. Kelly will follow-up with Michelle to make sure we can get a quorum for this vote.

**4. Form 700** - Reminder to board directors to complete Form 700 by April 2 on the county office of education website at this link: <https://sonomacounty.southtechhosting.com/eDisclosure/ContactPerson/FilerManager.aspx>

**I. FUTURE AGENDA ITEMS** - 990 Policies for May, Bylaws, Bank Lender - Option for Line of Credit, Mid-year LCAP for February, Eric Premack Update

## J. ADJOURNMENT

Adjournment at 7:08pm

Motion to Adjourn Director Ackognan, 2nd Director Lohrentz

Aye: Directors Ackognan, Hautau, Hammons, Lohrentz, Matthews

Nay: 0, Abstentions: 0

## FUTURE MEETING DATE(S):

February 14, 2024, March 13, 20, April 17, 2024, May 8, 2024, June 26, 2024

An individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should notify the board in writing at least 48 hours prior to the meeting. Board agendas are available on the school website [www.rivermontessoricharter.org](http://www.rivermontessoricharter.org). The regular meeting of the Governing Board held in public, will be advertised and recorded in accordance with the Brown Act.

### Instructions for Presentations to the Board by Members of the Community

River Montessori Charter School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We hope that you will visit these meetings often and your participation assures us of continuing community interest in our School. To assist you in speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all community members
2. Community members who wish to speak on any agenda items or under the general category of "Public Comment" will be given an opportunity to do so.
3. "Public Comment" is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. Exceptions to these time limits may be made at the discretion of the Board Chair. The Board may give direction to staff to respond to your concerns or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may speak for up to (3) minutes when the Board discusses that item. Exceptions to this time may be made at the discretion of the Board Chair.
5. Community members may request in writing that a topic related to school business be considered for placement on a future agenda. Requests should be addressed to the Board Chair. If such an item is placed on the agenda and publicly noticed, the Board can respond, interact, and act upon the item.

I, Ginny Hautau, Secretary of the RMCS Board of Directors, hereby certify that these minutes were approved at the February 21, 2024 RMCS Board Meeting.

*Ginny Hautau*

Ginny Hautau  
Secretary, RMCS Board of Directors

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3880 Cypress Drive, Ste B • Petaluma, CA 94954 • 707.778.6414 • [www.rivermontessoricharter.org](http://www.rivermontessoricharter.org)

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