



2023-24 Campus Guidelines

ARRIVAL & DISMISSAL

	Arrival Time (Gates Open)	Dismissal Time (Gates Open)
Monday Tuesday Wednesday Thursday	8:00 - 8:15 a.m.	3:00 - 3:15 p.m.
Friday (Early Release)	8:00 - 8:15 a.m.	12:00 - 12:15 p.m.

For arrival and dismissal, families utilize the vehicle access lane around the building so students can begin and end their school day independently and safely. This process encourages the greatest independence in the child. There will be an adult at the vehicle drop-off zone to facilitate as needed at the departing ritual. Vehicle traffic flows one way on both sides of the building. Do not turn around and drive against traffic. The speed limit around the building is 5 mph.

Students are dropped off/picked up, welcomed, and dismissed from school via the car-line only per our use permit and for safety. During car-lines, staff support arrival and dismissal, and the front door stays locked. If time is tight for you, please be sure to arrive on the earlier side of the drop off/pick up window and please have patience while students, staff, and families are learning and mastering the arrival process.

CAR-LINE

- Use one-way route to vehicle drop-off and pick-up zone on the south side of our building: area is designated by traffic cones and safeguarded with planters to ensure the safety of our children.
- Morning Arrival: Students exit vehicles on the driver's side only in drop-off zone's striped landing strip as directed by the adults in carline.
- Afternoon Dismissal: Families wait in vehicle access lane until student arrives and is guided to the vehicle in pick-up zone. Helpers will be on hand to facilitate the process.
- Please keep dogs away from windows of your vehicle during drop-off and pick-up.
- Children must enter or exit on the driver's side of cars in order to avoid crossing between cars.
- No pedestrians in the car-line.
- Cyclists must obey all safety and traffic laws and practices. Children must remain on the bicycle and in their helmets until their turn in the unloading zone.

NUT-FREE & SESAME-FREE CAMPUS

RMCS is a nut-free and sesame-free campus to protect children with life-threatening allergies.

Please support the children and our school community by providing a safe and healthy environment for all of the children at RMCS and do not send snacks or lunch items to school containing nuts, sesame seeds, or products containing such.

ATTENDANCE GUIDELINES

All students are required to attend school every day and to arrive on time by 8:15 a.m.

Regular attendance and on-time arrival to school are essential for your child's social, emotional, and academic success at RMCS.

As a public school, attendance is mandatory, and RMCS is required to submit detailed attendance data to the State of California, and to track tardiness as a component of student attendance records. If your child will be absent, please notify us by completing the [Absence & Illness Report Form](#) for each day your child is absent. The form can be found online at rivermontessoricharter.org/attendance.

In order to best support student learning, health and dental appointments should be scheduled after school or on Friday afternoons, our early release day.

AUTHORIZED NON-PARENT PICK-UPS

Only those adults listed on your child's Emergency Contact Information/ Student Dismissal Authorization form are eligible to pick your child up from school. If you would like to authorize someone other than those listed, you must update form on Transparent Classroom before noon and call the office to notify them of the change. For your child's safety, notifications by phone and changes during carline will not be accepted.

PARKING

When parking your car, please utilize the RMCS designated spaces in front of the office along the UPS fence. Spaces located on the East side of the building (along the Ellis Creek parking lot) are reserved for our neighbors at Cypress Primary School. Please be a good neighbor, allow them their own traffic and parking practices for their disabled students, and park on the street if necessary. If RMCS parking is full, you may park on the street or in the Ellis Creek overflow lot.

PARENT SUPPORT: VOLUNTEERING & DONATIONS

We love our volunteers! Please reach out to your child's guide to see how they can use your help in your child's classroom. Please also be sure to support our very own, [River Montessori Foundation](#)!

Looking to donate school supplies? Check out our School Supply Donation Wish Lists for each level! [TK/K](#) | [Lower Elementary](#) | [Upper Elementary](#)

RIVER CREW CHILD-CARE *River Crew fees apply to morning and after-school care*

Childcare begins on the first day of school, July 26th, for both before-and after-school care.

Morning Care and After Care is available in the River Crew Cove;

- Mornings from 7:00 - 8:00 am Monday through Friday
- 3:15 pm- 6:00 pm Mondays through Thursdays, and 12:15 pm- 6:00pm on Friday

If you are interested in before and after school care, please mark your interest on your students '2023-24 Parent/Guardian Household Survey' form.

The River Flow

- How we communicate:**
- Website
 - Weekly School Newsletters
 - Regular email newsletters
 - Social Media (Facebook & Instagram)
 - Meetings and Community Events
 - Bulletin Board in Administration Office
 - Classroom emails
 - Direct email for a timely message, event, or an emergency

For specific information about...

Classroom experiences, happenings, and educational work: Please contact your child's guide		Everyday events, health, educational leadership, attendance, and operation of the school: Please contact school administration 707-778-6414
Transitional Kindergarten / Kindergarten		
Copper Creek Yoli	coppercreek@rivermontessoricharter.org	RMCS Administration Office admin@rivermontessoricharter.org
Ellis Creek Emma	ellisecreek@rivermontessoricharter.org	Registrar Lesly lperrez@rivermontessoricharter.org
Lower Elementary		
Kaweah Lisa	kaweah@rivermontessoricharter.org	COVID Coord./ Administrative Manager Alex covidco@rivermontessoricharter.org avanhouten@rivermontessoricharter.org
San Lorenzo Deanna	sanlorenzo@rivermontessoricharter.org	River Crew rivercrew@rivermontessoricharter.org
Tuolumne Emily	tuolumne@rivermontessoricharter.org	Education Specialist & Coord. Of Student Support Services Lorna edspecialist@rivermontessoricharter.org

Upper Elementary

Guadalupe Jana	guadalupe@rivermontessoricharter.org
Yuba Kimberly	yuba@rivermontessoricharter.org

Teacher/Guide Contact: Please note that because children require support during transitions, faculty and staff are extremely focused during times such as arrival and dismissal. Guides schedule appointments during weekly office hours. Confidentiality: Please be confident that anything asked of any staff member, parent or volunteer, at any time, is completely confidential at River Montessori Charter School. In accordance with Montessori reverence for the individual and group, the highest respect is used at all times. Names of children, families, and personal situations will be used in professional capacities only when absolutely necessary and will not be shared other than with their own families. Please know your questions and conversations are held in confidence.

School Oversight, long-term, and strategic planning for RMCS: Contact your Governing Board of Directors

Chair, Ginny Hautau ghautau@rivermontessoricharter.org
 Vice Chair, Tim Lohrentz tlohrentz@rivermontessoricharter.org
 Secretary, Judith Matthews jmatthews@rivermontessoricharter.org
 Maude Akognon makognon@rivermontessoricharter.org
 Michelle Hammons mhammons@rivermontessoricharter.org

For information regarding Fundraising: Please contact foundation@rivermontessoricharter.org

Public meetings of the Board of Directors (BOD): Generally on the second Tuesday of the month.

Agendas are posted on-site and the RMCS website 72 hours in advance of meetings; minutes are posted on the website after BOD approval.

It is our vision to be a green school. It matches our educational philosophy of respect for the earth and will benefit our school and children in many ways. In an attempt to be eco-minded and efficient, we will send all documents through your child's Transparent Classroom.



We are officially in the final stretch of summer!

We are excited to welcome new and new level (1st and 4th), students to Bridge on July 24th and 25th and to start our new year with all of our students July 26th!

Class Lists will be posted in the front window of the school on Friday, July 21st, at 5:00pm.

BRIDGE TO SUCCESS FAMILIES Monday, July 24th & Tuesday, July 25th (All Newly Enrolled students, 1st and 4th grade students):

Please bring your children to the playground between 8:00-8:10 am on Monday, July 24th. Guides will take students to their classrooms promptly at 8:15 am to help children adjust to the start time of school. Please use the carline to pick up your children between 11:30 am-12:00 pm so we can help them practice. Do not worry, we will help facilitate, and the children catch on so quickly!

On Tuesday, July 25th, we will practice car-line for arrival (8:00-8:15am) and dismissal (11:30-12pm). Thank you for your help in ensuring your child's independence in buckling and unbuckling themselves, carrying their own things (please do not hand your kids their backpacks/lunches through the windows), and grabbing their own jackets/sweatshirts before they exit the car.

Thanks for your support! The children only need one or two weeks to get into the rhythm and we appreciate your understanding!

Classroom Supply Donation Wishlists are up! Please visit our website here:

[TK/K Supply Donation List](#)

[Lower Elementary Supply Donation List](#)

[Upper Elementary Supply Donation List](#)



Dear RMCS Families,

River will be conducting emergency drills throughout the school year so that students and staff are prepared in the event of an emergency. Important components of emergency preparedness at school is ensuring that each child has a small emergency kit on site, and that each classroom has a store of basic first aid and emergency supplies. We ask that you support your child and the school in these efforts by sending the following items for your student. Most of these items can be purchased at the local drug store. These kits will be returned to you at the end of the school year.

Write your child's first name, date, and classroom clearly on the outside of a one gallon zip-lock bag with a waterproof marker (one bag per child please). Then assemble the following items in the one gallon zip-lock bag.

1. A plastic garbage bag that can double as a rain poncho
2. Food such as jerky, energy bars, or granola bars (4) (nut and sesame free)
3. A dust mask
4. Water or juice boxes (2)
5. An emergency solar blanket
6. Band-Aids
7. A family photo, small card game, or a comfort item that will fit into the bag and have meaning for your child
8. Whistle on a lanyard
9. A flashlight with batteries (optional)

Please send your student's emergency kit with your child on the first day of school.

Emergency preparedness is very important at school and home. Please practice with your child what to do in case of an emergency in your house. Have kits prepared for home and in the car. For information about what should go into these kits and how to make an Emergency Plan for your family, visit:

<http://www.sf72.org/supplies>

<http://www.bepreparedcalifornia.ca.gov/BeInformed/NaturalDisasters/Pages/NaturalDisasters.aspx>

Thank you for helping your student and RMCS prepare for an emergency! If you need help with your kit or have questions, please contact the school office at 707-778-6414.



Estimadas Familias de RMCS,

River estará realizando simulacros de emergencia cada mes durante todo el año escolar para que los estudiantes y el personal estén preparados en caso de una emergencia. Otro componente importante en la preparación de emergencias en la escuela es garantizar que cada niño tenga un pequeño botiquín de emergencia, y que cada aula tenga suministros básicos de primeros auxilios y de emergencia. Le pedimos que apoye a su hijo y a la escuela en estos esfuerzos mediante el envío de los siguientes materiales. La mayoría de estos artículos se pueden comprar en las tiendas locales. Estos equipos serán devueltos a usted durante la última semana del año escolar.

Por favor; escribe el nombre de su hijo, la fecha y salón de clases claramente en el exterior de una bolsa sellada con un marcador a prueba de agua (una bolsa por cada niño, por favor). A continuación, estos son los artículos que nos gustaría que pusiera en la bolsa sellada.

1. Una bolsa de basura de plástico que se pueda doblar como impermeable.
2. Alimentos tales como carne seca, barras de energía, o barras de granola (4) (libre de granos como cacahuates, nueces, semillas de sésamo etc.)
3. Una máscara contra el polvo
4. Botellas de agua o de jugo (2)
5. Una manta solar de emergencia
6. Curitas
7. Una foto de familia, pequeño juego de cartas, o un elemento de confort que tenga un significado para su hijo
8. Silbato con un cordón
9. Una linterna con baterías (opcional)

Favor de traer el botequin personal de emergencia a él salón de clase de su hijo, por la segunda semana de clases. El maestro del aula se asegurará de poner el kit de emergencia en el lugar que le corresponda a su hijo. La preparación sobre cualquier emergencia es muy importante tanto en la escuela, como en el hogar. Por favor practique en casa con su hijo lo que se debe hacer en caso de una emergencia. Asegúrese de tener un kit preparado en el hogar y en el coche. Para obtener mas información sobre lo que debe ir en estos kits y cómo hacer un plan de emergencia visite:

<http://www.sf72.org/supplies>

<http://www.bepreparedcalifornia.ca.gov/BelInformed/NaturalDisasters/Pages/NaturalDisasters.aspx>

Gracias por ayudar a su estudiante y a River a prepararse en caso de cualquier emergencia. Si usted necesita ayuda con su kit o tiene preguntas, por favor póngase en contacto con el personal Administrativo de River al teléfono 707-778-6414.

RIVER MONTESSORI CHARTER SCHOOL CALENDAR 2023-2024

July '23						
SU	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August '23						
SU	M	Tu	W	Th	F	Sa
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September '23						
SU	M	Tu	W	Th	F	Sa
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October '23						
SU	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November '23						
SU	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December '23						
SU	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January '24						
SU	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February '24						
SU	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March '24						
SU	M	Tu	W	Th	F	Sa
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April '24						
SU	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May '24						
SU	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June '24						
SU	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

SCHOOL DAY INFORMATION	
REGULAR SCHOOL DAY	Monday - Thursday: 8:15 a.m. - 3:00 p.m. Friday: 8:15 a.m. - 12:00 p.m.
First Day of School - July 26, 2023	
Last Day of School - May 31, 2024	
PARTNERSHIP MEETINGS/EARLY RELEASE	

NO SCHOOL	
FACULTY WORKDAY/PROF. DEVEL.	
SCHOOL BREAK	
EMERGENCY CLOSURE MAKE-UP DAYS *	
HOLIDAYS	
7/4/23	Independence Day
9/4/23	Labor Day
10/9/23	Indigenous Peoples' Day
11/10/23	Veterans Day
11/23/23	Thanksgiving
12/25/23	Christmas Day (Observed)
1/1/24	New Year's Day (Observed)
1/15/24	Martin Luther King, Jr. Day
2/12/24	Lincoln's Birthday (Observed)
2/19/24	Presidents' Day
5/27/24	Memorial Day
6/19/24	Juneteenth National Ind. Day

EXTRA CURRICULAR	
BRIDGE TO SUCCESS PROGRAM	July 24 and 25 2023, 8:15am-12:00pm For all new and new-to-a-level students
RIVER CREW CHILD CARE & CAMPS	Partnership Meetings Afternoon Care Fall Break Camp Winter Break Camp Spring Break Camp Professional Development/ Child Care Summer Camp

* Emergency Closure Make-Up Days: 5 days of potential recess to be utilized to make-up for school days lost from public safety power shutoffs or other emergency closures.



2023-24 Supply Donation Wish List

Transitional Kindergarten/Kindergarten

Thank you, River Montessori Families, for your support of our students and public Montessori program! Students benefit greatly from your donations of these materials which are used yearly in our Montessori classrooms and we appreciate every little bit!

As a Montessori community, we share materials as a group throughout the year, please, do not label the items with your child's name and avoid characters, logos, and special designs on all supplies, folders, composition books, etc.

- 2 reams of white card stock
- 1 box (24 count) of #2 Ticonderoga pencils
- 2 wide-ruled black composition books
- 3 boxes of markers
- 3 packs (24 ct.) of colored pencils (sets that include pink and gray, please, for geography!)
- 2 reams of white copy paper
- 3 boxes of tissues
- 3 sets of 8 count watercolor paints
- 1 2-pack of sharpies
- 2 package thin, multicolor, high-lighter pens
- 2 pack dry-erase markers
- 1 pack (or box) of pink pearl erasers
- 1 pair of child-sized, 5-inch blunt/round tip scissors
- 1 package of paint brushes
- 2 large count pack of glue sticks
- 1 bottle of liquid school glue
- 1 ream of colored construction paper
- 1 box of white chalk
- 1 box of chalk pastels for art (not oil pastels)
- 2 boxes of Band-aids
- 1 pack of washcloths/cleaning cloths
- 3 disposable ice packs
- 1 pack of clothespins (clamping kind)
- 1 pack of sponges (12 count)
- 1 pack of pipe cleaners
- 1 pack of beads and buttons

Many thanks for your generosity. We look forward to a wonderful year of learning for your children!

Yoli and Emma

Transitional Kindergarten/ Kindergarten Guides



2023-24 Supply Donation Wish List

Lower Elementary

Thank you, River Montessori Families, for your support of our students and public Montessori program! Students benefit greatly from your donations of these materials which are used yearly in our Montessori classrooms and we appreciate every little bit!

As a Montessori community, we share materials as a group throughout the year, please, do not label the items with your child's name and avoid characters, logos, and special designs on all supplies, folders, composition books, etc.

1 package of wide-ruled lined paper

2 reams of white copy paper

5 wide-ruled composition Books with cardboard cover (used for lessons notes, work record, and follow-up exercises for each subject)

1 box (24 count) of #2 Ticonderoga pencils

1 box of colored markers (set of 12)

1 pack thick dry-erase markers (blue, green, red, black)

1 package of 8 1/2"x11" 3-holed, grid filler paper (4 squares per inch)

1 pack of paintbrushes

2 sets of 8-count watercolor paints

3 glue sticks

3 boxes of tissues

1 pack (or box) of pink pearl erasers

1 refill roll of invisible tape – no dispenser

1 ream of white cardstock paper

1 bottle liquid school glue

3 disposable first-aid ice packs

Optional:

1 box of chalk pastels (not oil pastels) for art

Again, many thanks for your generosity. We look forward to a wonderful year of learning for your children!

Lisa, Emily, and Deanna

Lower Elementary Guides



2023-24 Supply Donation Wish List Upper Elementary

Thank you, River Montessori Families, for your support of our students and public Montessori program! Students benefit greatly from your donations of these materials which are used yearly in our Montessori classrooms and we appreciate every little bit!

As a Montessori community, we share materials as a group throughout the year, please, do not label the items with your child's name and avoid characters, logos, and special designs on all supplies, folders, composition books, etc.

- 1 roll of scotch tape
- 2 boxes of (24 count) Dixon Ticonderoga #2 pencils
- 1 box of (24 count) Prang Colored Pencils (cylindrical, assorted colors)
- 1 pack (3 count) Pentel Hi-Polymer Latex-Free eraser
- 1 pack (10 count) Pentel Hi-Polymer eraser caps
- 1 package of 4x4 3 hole punched grid ruled paper
- 1 package of wide ruled 3 hole punch paper
- 1 package of black permanent markers
- 1 package of Expo fine tip dry-erase markers
- 2 reams of white copy paper
- 1 pack of sticky notes/ sticky flags
- 1 wooden ruler (inches and centimeters)
- 3 disposable ice packs
- 1 pack of non-latex band-aids
- 3 boxes of tissues
- 2 pack (1000 count) 3" x 5 lined index cards/ index card box
- 1 package of tabs (dividers)
- 1 package of cleaning cloths
- 2 packs of glue sticks

Again, many thanks for your generosity. We look forward to a wonderful year of learning for your children!

Kimberly and Jana

Upper Elementary Montessori Guides